

	BITOU MUNICIPALITY													
	NOTICE – REQUEST FOR QUOTATIONS													
	ADVERTISED ON:	MUNICIPAL NOTICE BOARD; MUNICIPAL WEBSITE												
	NOTICE NO:	268/2025	QUOTATION NO:	SCM/RFQ/2026/06/MM										
Quotations are hereby invited for:	PROVISION OF CATERING SERVICES FOR THE WARD COMMITTEE INFORMATION SESSION TO BE HELD ON THE 16TH of AUGUST 2025 AT THE PIESANG VALLEY HALL													
PUBLISHED DATE:	06 August 2025	CLOSING DATE:	13 August 2025											
CLOSING TIME	No later than 12H00 . Quotations will be opened immediately thereafter, in public at the Bitou Municipality, Supply Chain Management, Shop 59, 2 nd Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay													
AVAILABILITY OF QUOTATION DOCUMENTS:														
Quotation Documents will be available electronically free of charge from the following email address: scmtenders@plett.gov.za														
Printed copies of the Quotation Documents will be available as from 12h00 and thereafter, on weekdays from 07h30 until 16h30, at Bitou Municipality: Supply -Chain Management, Shop 59, 2nd Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay, at a non-refundable fee, payable to a cashier at Bitou Municipality Shop 54, 2nd Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay.		Bitou Municipality is a public recipient and can therefore be selected on the list given by any of the banks. By selecting 'Bitou Municipality', the funds will be diverted to our new account with Standard bank. Proof of payment will be required upon collection of Bid documents. Quotation Number to be used as payment reference with name of payee												
Date Available:	07 August 2025	Non-refundable Fee:	R144.90											
QUOTATION SUBMISSION RULES:														
1. Quotations are to be completed in accordance with the conditions and Quotation rules contained in the Quotation document. 2. The Quotation Document & supporting documents must be placed in a sealed envelope and externally endorsed WITH: THE RFQ NUMBER; DESCRIPTION & CLOSING DATE OF THE QUOTATION. 3. Quotation Documents must be deposited in the Quotation Box, at the Supply Chain Management Division, Shop 59, 2 nd Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay. The dimensions of the slot of the quotation box is: 5 cm x 30 cm and submissions may not exceed the thickness per envelope. . 4. The Bitou Municipality does not bind itself to accept the lowest or any Quotation and reserves the right to accept any Quotation, as it may deem expedient. 5. Suppliers who are not yet registered are required to register on the Municipality's Accredited Supplier Database (CSD). Application forms are obtainable from the website https://secure.csd.gov.za .														
Quotation shall be evaluated in terms of the Bitou Municipality Preferential Procurement Policy		Suppliers may claim preference points in terms of the 80/20. <table> <tr> <td>Price</td> <td>:80</td> </tr> <tr> <td>Specific Goals: (20)</td> <td></td> </tr> <tr> <td> a) B-BBEE Status Level contributor</td> <td>:10</td> </tr> <tr> <td> b) Promotion of Local Area Enterprises</td> <td>:10</td> </tr> <tr> <td>Total Points</td> <td>:100</td> </tr> </table>			Price	:80	Specific Goals: (20)		a) B-BBEE Status Level contributor	:10	b) Promotion of Local Area Enterprises	:10	Total Points	:100
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a) B-BBEE Status Level contributor	:10													
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Total Points	:100													
Preferential Procurement Policy - Local Procurement		None												
Preferential Procurement Regulations, 2022- Local Content Requirement		None												
Site Meeting/Information Session		N/A	Validity Period	60 Days										
ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:		ANY ENQUIRIES REGARDING THE QUOTING PROCEDURE MAY BE DIRECTED TO:												
Division:	Office of the Municipal Manager	Division:	Supply Chain Management											
Contact Person:	Ms. A. Mbombo	Contact Person:	Ms A Melamane											
Tel:	044 501 3491	Tel:	e-mail Enquiries Only											
E-mail:	ambombo@plett.gov.za	E-mail:	scmtenders@plett.gov.za											