

**MINUTES OF THE ORDINARY COUNCIL MEETING OF BITOU LOCAL MUNICIPALITY HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG-BAY ON THURSDAY, 30 JUNE 2022 AT 9H05**

**1. OPENING**

The Speaker, Councillor C N-J Terblanche welcomed everyone present at 9h05 and requested a moment of silence out of respect for the different denominations.

**2. ATTENDANCE**

As per attached attendance register.

**3. APPLICATION FOR LEAVE OF ABSENCE**

Application for leave of absence was received from Councillor J N Kamkam.

**Resolved**

That application for leave of absence be granted to Councillor J N Kamkam.

**FOR INFORMATION**

**4. DECLARATION OF INTERESTS**

No declaration of interests was received.

**5. CONFIRMATION OF MINUTES**

**5.1 Minutes of the Ordinary Council meeting dated 31 May 2022**

That the minutes of the Ordinary Council meeting of 31 May 2022, be and are hereby CONFIRMED AND SIGNED except for the following two resolutions that needs to be reviewed by administration for correctness:

1. Resolution C/6/25/05/22: ECONOMIC DEVELOPMENT AND TOURISM REPORT: 01 JANUARY 2022 – 31 MARCH 2022
2. Resolution C/6/27/05/22: ERF 13206, KWANOKUTHULA: PROPOSED LEASE FOR PARKING PURPOSES

**Proposed:** Councillor D J Swart  
**Seconded:** Councillor A R Olivier

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## **5.2 Minutes of the Special Council Meeting dated 7 June 2022**

That the minutes of the Special Council meeting of 7 June 2022, be and are hereby **CONFIRMED AND SIGNED.**

**Proposed:** Councillor A R Olivier

**Seconded:** Councillor D J Swart

## **6. STATEMENTS AND COMMUNICATIONS BY:**

### **6.1 The Executive Mayor**

*"Mayor's message – 30 June 2022*

*Morning Speaker, Councillors, Management and staff and people joining us remotely*

#### ***Shark attack***

*We live in a beautiful area that attracts many visitors who wish to share this beauty with us. What we often forget is that sometimes, in this natural beauty, unexpected dangers do exist. Sometimes there are events that remind us of these harsh realities.*

*During this past week, on Tuesday to be precise, Plett experienced its second ever fatal shark attack on a swimmer who was outside the backline of the surf zone. Our condolences go out to his family and friends. This tragedy has reminded us that we need to be respectful and aware of our surroundings in all we do.*

*This includes the environments in which we live and interact with one another. We never know when our circumstances may change. This is also so in our municipal environment where currently many people are struggling to survive post-covid. As we all know, this municipality has put some measures in place, starting tomorrow, 1 July 2022, that will go some way to assist the lower income-earners in Bitou.*

*These are the increase in the indigent threshold to R5 200.00 per household as well as various rebates on the basic service charges, and also a write-off of outstanding debt. There will be public participation in all community halls starting next week to assist our public with this.*

*The moratorium that was in place until today for the debt recovery methods, i.e., blocking of electricity, etc. now also comes to an end. This was in place to give households the chance to settle outstanding services debt.*

*To enable Bitou Municipality to continue with its mandate of service delivery it is important for all households to pay for the services they receive. As mentioned earlier, BM has made it easier for the low-income residents to do so. Without this income we will simply not have sufficient funds to continue with the basic service delivery that needs to be done.*

*Currently our outstanding debt is rising by R4 Million per month and this cannot continue.*

*I need to thank the staff at Bitou Municipality for their tenacity in continuing the struggle to reverse our financial position.*

Since November 2021, when our current ratio (that is our debt serviceability) was at 0.8:1.0 they have improved our situation to the May 2022 figure of 2.2:1.0. Our debt collections have improved as well and is averaging at 88.81% for the year and is 91.83% for May 2022. May was also the second month in the past year that our income exceeded our expenses. While there is much work still to be done, BM municipality for now appears to be on the correct path to be able to fulfill its mandate to its public.

### **Covid**

Covid restrictions have at last been ended. As of yesterday, Bitou had 9 recorded positive cases of Covid. While the severity appears to have reduced, especially for vaccinated members of the public, this virus is still around, and we should still exercise caution.

### **Eskom**

We are all aware of the ongoing failure of Eskom to provide us with the electricity supply that we have come to expect, and this week even entered the realm of level 6 load shedding. This places a burden on the whole of Bitou in our private lives and economically when we are trying to recover from a Covid economic disaster. While some households do have alternative measures in place to provide a small measure of electricity during loadshedding, this is not the case for the majority of Bitou. As a municipality our electrical department will need to focus on measures to assist us to start moving towards a measure of self-sustainability with our electricity supply.

Thank you, Speaker."

## **6.2 The Speaker**

None

## **7. PRESENTATIONS**

None

## **8. ITEMS FOR INFORMATION, WHICH HAVE BEEN DEALT WITH BY THE EXECUTIVE MAYOR IN TERMS OF DELEGATED AUTHORITY**

There was no item for Information to be dealt with.

## **9. NOTING OF OUTSTANDING / PARTIALLY IMPLEMENTED COUNCIL RESOLUTIONS**

### **Resolved**

That the Council Outstanding Resolution feedback report be NOTED.

## **FOR INFORMATION**

# 10 CONSIDERATION OF REPORTS (OPEN)

## Section 1: Office of the Municipal Manager

Resolution C/1/61/06/22

### **BITOU MUNICIPALITY: PERFORMANCE MANAGEMENT FRAMEWORK**

Portfolio Comm: Strategic Services and Office of the MM

Demarcation: All Wards

File Ref: 2/9

Delegation: Council

#### Resolved

That the Municipal Council approves the Performance Management Framework for Bitou Municipality.

Proposed: Councillor D J Swart

Seconded: Councillor A R Olivier

EXECUTION: Manager: Performance Management  
Cc: Municipal Manager, All Directors, All Managers

Resolution C/1/62/06/22

### **REPORT IN RESPECT OF IMPLEMENTING RESOLUTION C1/42/04/22- FINALISATION OF THE MICRO- STRUCTURE**

Portfolio Comm: Finance and Corporate Services

Demarcation: All Wards

File Ref: 2/18

Delegation: Council

#### Resolved

1. That Council take note of the report on failure to implement Council resolution as state above.
2. That Council consider and approve the extension of the deadline to September 2022 for the finalisation of the micro-organisational structure.
3. That Council delegate the Municipal Manger to engage with respective Service Providers to assist with the cascading of Individual Performance Management as from T13 down to T3 and draft Individual Performance Agreements which is ultimately aligned to their respective Director's Performance Agreement and or the Directors Strategic Objects,

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4. That Council delegate the Municipal Manager to inform and request extension from the Provincial Minister and National Minister of COGTA in respect of the implementation of the Staff Regulations.

**Proposed:** Councillor D J Swart

**Seconded:** Councillor M P Busakwe

EXECUTION: Municipal Manager

Cc Director Corporate Services, Senior Manager: HRM

Resolution C/1/63/06/22

**BITOU MUNICIPALITY PERFORMANCE AGREEMENTS FOR THE MUNICIPAL MANAGER AND SENIOR MANAGERS**

**Portfolio Comm:** Strategic Services and Office of the MEC **Demarcation:** All Wards

**File Ref:** 2/9 **Delegation:** Council

**Resolved**

1. That Council takes note of the Performance Agreements of the Municipal Manager and Senior Managers for the financial year July 2022 to 30 June 2023, subject to the following amendments on the Top Layer Service Delivery and Budget Implementation Plan 2022/23;
  - a) Ref TL15 (unit of measurement - % debtor payment achieved) – that the annual target be amended from 92% to 95%
  - b) Ref TL18 (unit of measurement - % water losses) that the annual target be amended from 30% to 20%
2. That copies of the performance agreements be submitted to the MEC for local government.
3. That the performance agreements be made public within fourteen (14) days after being signed.

**Proposed:** Councillor D J Swart

**Seconded:** Councillor A R Olivier

EXECUTION: Manager: Performance Management

Cc Municipal Manager, Director: Corporate Services, Director: Economic Development and Planning

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Resolution C/1/64/06/22

**MUNICIPAL PUBLIC ACCOUNTS COMMITTEE – REPORT ON IRREGULAR EXPENDITURE OF 2019/2020 FINANCIAL YEAR AND UNAUTHORIZED EXPENDITURE OF 2021/ 2022 FINANCIAL YEAR**

**Directorate:** Office of the Municipal Manager  
**Portfolio Comm:** Municipal Public Accounts Committee

**Demarcation:** All Wards  
**Delegation:** Council

**Resolved**

1. That Council write off the Expenditure outlined in Annexure A of the report with consequences, subject to an internal investigation to be conducted on the legal services expenditure.
2. The Municipal Manager immediately implement consequences management to recover the expenditure reflected in Annexure B.
3. That the expenditures listed in Annexure C of the report as well as the information which relates to the decanting of Qolweni 234 non-qualifiers (circulated as a memo with the agenda) be referred for investigation/ Disciplinary Board.
4. That it be noted that Annexure D has been dealt with by Council previously.

**Proposed:** Councillor D J Swart  
**Seconded:** Councillor M P Masakwe

EXECUTION:MPAC Coordinator  
Cc Municipal Manager All Directors

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**Resolution C/1/66/06/22**

*\*Circulated as per Addendum 1*

**APPOINTMENT OF MUNICIPAL ELECTORAL OFFICER FOR BITOU LOCAL MUNICIPALITY**

**Department:** Corporate Services  
**File Ref:** 3/1/R

**Demarcation:** All Wards  
**Delegation:** Council

**Resolved**

1. That Council having considered the duties and purposes of the appointment of a Municipal Electoral Officer of the Electoral Commission of South Africa, hereby supports, and recommends to the Electoral Commission that Mr. Mbulelo Memani, being the Municipal Manager, be appointed Municipal Electoral Officer of Bitou Local Municipality on the terms and conditions of the Electoral Commission.
2. That approval is granted for the appointed Municipal Electoral Officer to receive an honorarium which is payable to a Municipal Electoral Officer of the Electoral Commission.

**Proposed:** Councillor T Mhlana  
**Seconded:** Councillor M P Busakwe

EXECUTION: Director Corporate Services  
Cc Municipal Manager

**Section 2: Financial Services**

**Resolution C/2/51/06/22**

**OUTSTANDING DEBT REPORT: FEBRUARY 2022**

**Portfolio Comm:** Finance & Corporate Services  
**File Ref:** 9/1/2022

**Demarcation:** All Wards  
**Delegation:** Council

**Resolved**

That the Billing & Debt Collection statistics for the month of February 2022 be noted.

**Proposed:** Councillor A R Olivier  
**Seconded:** Councillor D J Swart

FOR INFORMATION: Manager Revenue Services, Director Financial Services

Resolution C/2/52/06/22

**OUTSTANDING DEBT REPORT: MARCH 2022**

**Portfolio Comm:** Finance & Corporate Services  
**File Ref:** 9/1/3/4

**Demarcation:** All Wards  
**Delegation:** Council

**Resolved**

That the Billing & Debt Collection statistics for the month of March 2022 be noted.

**Proposed:** Councillor A R Olivier  
**Seconded:** Councillor M P Busakwe

FOR INFORMATION: Manager Revenue Services, Director Financial Services

Resolution C/2/53/06/22

**OUTSTANDING DEBT REPORT: APRIL 2022**

**Portfolio Comm:** Finance & Corporate Services  
**File Ref:** 9/1/3/4

**Demarcation:** All Wards  
**Delegation:** Council

**Resolved**

That the Billing & Debt Collection statistics for the month of April 2022 be noted.

**Proposed:** Councillor A R Olivier  
**Seconded:** Councillor D J Swart

FOR INFORMATION: Manager Revenue Services, Director Financial Services



Resolution C/2/54/06/22

**OUTSTANDING DEBT REPORT: MAY 2022**

**Portfolio Comm**

**Finance & Corporate Services**

**Demarcation: All Wards**

**File Ref:**

**9/1/3/4**

**Delegation: Council**

**Resolved**

1. That the Billing & Debt Collection statistics for the month of May 2022 be noted.
2. That the slight increase in debt collection and payment ratio be NOTED.
3. That the swifter processing of Indigent applications be NOTED.
4. That a public participation plan be developed in respect of community outreaches where the revised debt collection policy changes will be presented.
5. That as part of the outreach programme, community halls in the respective areas be opened on specific days, so that the indigent and rebates application processes be explained to the public and that applicants also be assisted with the completion of indigent and rebates applications.
6. That the outreach activities be loopbailed the day before the meeting is scheduled to take place in a ward, to ensure that communities are aware of the said meetings.

**Proposed:** Councillor D J Swan

**Seconded:** Councillor M P Masakwa

**EXECUTION:** Manager Revenue Services

**Cc:** Director Financial Services

Resolution C/2/55/06/22

**PRESCRIBED DEBT REPORT: MAY 2022**

**Portfolio Committee :** Finance & Corporate Services **Demarcation:** All Wards  
**File Ref:** 9/1/3/4 **Delegation:** Council

**Resolved**

1. That the committee notes the prescribed debt of R 19 766 280.49 as at end April 2022.
2. That Council approves the write off of the prescribed debt that amounts to R 19 766 280.49.

**Proposed:** Councillor D J Swart  
**Seconded:** Councillor A R Olivier

**EXECUTION:** Manager Revenue Services  
**Cc:** Director Financial Services

**Section 3: Directorate Corporate Services**

Resolved C/3/40/06/22

**REVISED SCHEDULE OF MEETINGS FOR COUNCILLORS FOR 2022 FOR PORTFOLIO COMMITTEES, MAYORAL COMMITTEES AND COUNCIL**

**Portfolio Comm:** Finance and Corporate Services **Demarcation:** All Wards  
**File Ref:** 2/3 **Delegation:** Council

**Resolved**

1. That the 2022 schedule of meetings for the remainder of 2022 approved under Resolution C/3/15/11/21 be replaced
2. That the following revised schedule of dates for the Portfolio Committee Meetings, Mayoral Committee Meetings and Council Meetings for the remainder of 2022 be approved:

REVISED MEETING SCHEDULE: 2022					
Closing Dates for Agendas	Preliminary Meeting	Portfolio Committees	Mayoral Committee Meetings	Ordinary Council Meeting	Special Council Meetings
				30/6/2022	
4/07/2022	7/7/2022	14/7/2022	21/7/2022		28/7/2022

REVISED MEETING SCHEDULE: 2022					
Closing Dates for Agendas	Preliminary Meeting	Portfolio Committees	Mayoral Committee Meetings	Ordinary Council Meeting	Special Council Meetings
8/8/2022	10/8/2022	18/8/2022 19/8/2022	31/8/2022		25/8/2022 (Approval of Budget & IDP Process Plan)
8/9/2022	13/9/2022	21/9/2022 22/9/2022	28/9/2022		
4/10/2022	6/10/2022	12/10/2022 13/10/2022	20/10/2022	31/10/2022	
10/11/2022	15/11/2022	29/11/2022 30/11/2022	6/12/2022		

3. That Special Council meetings be scheduled as and when required in terms of the Rules of Order of Council.

**Proposed:** Councillor A R Olivier  
**Seconded:** Councillor M P Busakwe

EXECUTION: Manager Administration  
Cc: Municipal Manager, All Directors

Resolution C/3/41/06/22

**EMPLOYMENT EQUITY PROFILE OF BITOU MUNICIPALITY PER DIRECTORATE AS AT 31 MARCH 2022**

**Portfolio Comm:** Finance and Corporate Services  
**File Ref:** 9/1/22

**Demarcation:** All Wards  
**Delegation:** Council

**Resolved**

- That Council takes note of the content of the Employment Equity Profile/Status of each Directorate.
- That it be noted that the employment equity targets are not being met, and that concerted efforts be made to ensure that the employment equity targets are not being comprised.
- That a progress report be submitted on;

*(a) The establishment of the Employment Equity Committee and in terms of realising the employment equity plan.*

(b) That the Employment equity plan be drafted in line with the Integrated Development Plan and be submitted to Council by August 2022.

**Proposed:** Councillor T Mhlana  
**Seconded:** Councillor A R Olivier

**EXECUTION:** Senior Manager: Human Resources Management  
**Cc:** Municipal Manager, All Directors

**Resolution C/3/42/06/22**

**PROGRESS REPORT IN RESPECT ON THE IMPLEMENTATION AND READINESS OF THE STAFF REGULATIONS**

**Portfolio Comm:** Finance and Corporate Services  
**File Ref:** 9/1/33  
**Delegation:** All Wards  
**Delegation:** Council

**Resolved**

1. That Council take note of the progress report on the implementation of the New Municipal Staff Regulations.
2. That Council consider confirming Individual Performance Management and that the function be located to the Human Resources Division and empower Municipal Manager to second staff to capacitate the proposed unit.
3. That Council delegate the Municipal Manager to engage with respective Service Providers to assist with the cascading of Individual Performance Management as from T13 down to T3 and draft Individual Performance Agreements which is ultimately aligned to their respective Director's Performance Agreement and/or the Directors Strategic Objects,
4. That Council delegate the Municipal Manager to inform and request extension from the Provincial Minister and National Minister of COGTA in respect of the implementation of the Staff Regulations.

**Proposed:** Councillor T Mhlana  
**Seconded:** Councillor A R Olivier

**EXECUTION:** Senior Manager: Human Resources Management  
**Cc:** Municipal Manager, All Directors

Resolution C/3/43/06/22

**APPROVAL AND ADOPTION OF HUMAN RESOURCES MANAGEMENT POLICIES**

**Portfolio Comm:** Finance and Corporate Services

**File Ref:** 4/4/3/2

**Demarcation:** All Wards

**Delegation:** Council

**Resolved**

1. That it be noted that the workshop took place on 21 June 2022.
2. That Council approves and adopts the following Human Resources Management Policies with effect from 1 July 2022;
  - a) Removal Expenses Policy
  - c) Internal & Functional Transfer and Secondment Policy
  - d) Overtime Policy
  - e) Leave of Absence Policy
  - f) Termination of Services Policy
  - g) Gifts Policy
  - h) Office Ethics Policy
  - i) Acting Arrangement Policy
  - j) Private Work Policy
  - k) Confidentiality Policy
  - l) Education, Training and Development Policy
  - m) Succession Planning and Career Pathing Policy
  - n) Scarce Skills and Retention Policy
  - o) Incapacity Policy
  - p) OHS Policy
  - q) Smoking Policy
  - r) Employment Equity Policy
  - s) Sexual Harassment Policy
  - t) Local Labour Forum Proceeding Policy
3. That the Recruitment & Selection Policy (b) be approved with effect from 1 September 2022.

**Proposed:** Councillor A R Olivier

**Seconded:** Councillor M P Busakwe

**EXECUTION:** Senior Manager: Human Resources Management

**Cc:** Municipal Manager, All Directors

CWS

Resolution C/3/45/06/22

**DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS FOR MEMBERS OF MUNICIPAL COUNCILS: 2021/2022****Portfolio Comm:** Finance & Corporate Services  
**File Ref:** 12/2/1/3/1**Demarcation:** All Wards  
**Delegation:** Council**Resolved**

1. That the remuneration of the members of the Bitou Local Municipal Council be determined, as promulgated in Government Gazette No 46470 dated 2 June 2022, at the upper limit of a Grade 3 Local Municipality, as determined as follows:

Total Municipal Income (2021/2022)	R 594 651 408	33.33 Points
Total population (in terms of the 2016 survey)	53 157	- 16.67 Points
<b>Total Points</b>		<b>50.00 Points</b>

2. That, read with 1. above, that the total annual remuneration packages of the respective members of the Bitou Local Municipal Council which includes a basic salary component, a travel allowance as provided in items 9(1)(a) of the determination, a housing allowance as provided in item 9(2) of the determination, the municipal contribution to a pension fund as provided in item 13(a) of the determination and the municipal contribution to a medical aid scheme as provided in item 13(2a) of the determination, including the upper limits of cell phone inclusive of mobile data as provided in item 11 and 12, be thus determined as follows:

Grade 3	No	Remuneration Package	Cell Phone and Data Allowance	Cost per Councillor
Executive Mayor	1	856,685.00	40,800.00	927,485.00
Deputy Mayor		709,349.00	40,800.00	750,149.00
Speaker	1	709,349.00	40,800.00	750,149.00
Whip of Council	1	665,015.00	40,800.00	705,815.00
Mayco Member	2	665,015.00	40,800.00	705,815.00
Ordinary Councillor	6	208,603.00	40,800.00	249,403.00
Section 75 Chairperson	1	651,654.00	40,800.00	692,454.00
<b>Total</b>		<b>4,495,670.00</b>	<b>285,600.00</b>	<b>4,781,270.00</b>

3. That the Municipal Manager be petitioned to seek concurrence of the determination of the remuneration of members of the Bitou Local Municipal Council, as mentioned in 1 and 2 above.
4. That only after concurrence has been received from the MEC responsible for Local Government in the province before the increase be implemented.

**Proposed:** Councillor S E Gcabayi  
**Seconded:** Councillor M P Busakwe

**EXECUTION:** Senior Manager: Human Resources Management  
**Cc:** Director Corporate Services

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Resolution C/3/46/06/22

**REVIEWED SYSTEM OF DELEGATIONS AND ADOPTION OF A DELEGATION REGISTER FOR BITOU LOCAL MUNICIPALITY**

**Portfolio Comm:** Finance & Corporate Services

**File Ref:** 2/2/3

**Demarcation:** All Wards

**Delegation:** Council

**Resolved**

1. That the new System of Delegation Register for Bitou Local Municipality be approved
2. That the newly approved Delegation Register rescind all the previous Council approved delegation of powers.
3. That the System of Delegation Register be reviewed once the micro structure is approved in September 2022.

**Proposed:** Councillor D J Swart

**Seconded:** Councillor M P Busakwe

EXECUTION: Manager Legal Services  
Cc: Municipal Manager All Directors

**Section 4: Community Services**

Resolution C/4/12/06/22

**UPDATE ON THE DEVELOPMENT, DESIGN AND PLANNING OF A REGIONAL LANDFILL SITE AT THE GARDEN ROUTE DISTRICT MUNICIPALITY**

**Portfolio Comm:** Engineering & Community Services

**File Ref:** 16/5/7

**Demarcation:** All Ward

**Delegation:** Council

**Resolved**

1. That Council Resolution C/4/60/12/13 dated 04 December 2013 which reads as follows be rescinded:

*"1. That the establishment of the Public Private Partnership (PPP) to Design, Build, Finance and Operate the regional landfill site be supported.*

*2. That Council's commitment to be part of the PPP for a period of 10 years be provided in writing by the Municipal Manager to Eden District Municipality."*

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2. That Council resolve to commit and sufficiently budget for the Garden Route Regional Waste Management Facility service charge for the duration of twenty years.
3. That Council resolve to include the Garden Route District Municipality Regional Waste Management Facility service charge for Bitou Municipality in the Budget for the 2022/23, 2023/24 and 2024/25 Financial Years (MTREF).
4. That Council takes note of the decision and requests made by Garden Route District Municipal Council in their reports dated 14 March 2022 and 19 May 2022.
5. That Bitou Local Municipal Council supports Garden Route District Municipal Councils decisions on the way forward and the methods to be followed.
6. That Council approve a further 10% on its budget for the 2023/24 and 2024/25 financial years towards service charge, considering the population growth of the Bitou Municipal area.

**Proposed:** Councillor N P Kolwapi  
**Seconded:** Councillor M P Busakwe

EXECUTION: Manager Waste Management  
 cc. Director Community Services

### **Section 5: Engineering Services**

Resolution C/5/29/06/22

### **IMPLEMENTATION OF A SMART METERING SYSTEM TO ENHANCE REVENUE COLLECTION OF THE ELECTRICITY COMMODITY**

**Portfolio Committee:** Engineering & Community Services  
**File Ref:** 16/2016/1

**Demarcation:** All Wards  
**Delegation:** Council

### **Resolved**

1. That the contents of the report on the implementation of a smart metering system to enhance revenue collection of the electricity commodity, be noted.
2. That the public participation process be undertaken to inform the community of the technology change.
3. That the meter readers be reskilled and capacitated to ensure that they are able to operate the new smart metering system technology.

**Proposed:** Councillor M P Busakwe  
**Seconded:** Councillor T Mhlana

EXECUTION: Senior Manager: Electrical and Mechanical Engineering Services  
 cc. Manager Revenue Services, Senior Manager: Human Resources Management Services

CWS



**Resolution C/5/30/06/22**

**STREETLIGHT MAINTENANCE IN ESKOM ELECTRICITY SUPPLY AREA**

**Portfolio Comm:** Engineering & Community Services

**Demarcation:** All Wards

**File Ref:** 12/2/1/4/21

**Delegation:** Council

**Resolution**

That the report on streetlight maintenance in Eskom electricity supply area be noted.

**Proposed:** Councillor T Mhlana

**Seconded:** Councillor M P Busakwe

EXECUTION: Senior Manager: Electrical and Mechanical Engineering Services  
cc. Director Engineering Services

**Section 6: Economic Development & Planning**

**Resolved C/6/40/06/22**

**PROPOSED CLOSURE OF PATHWAY BETWEEN THE N2 AND ZENON STREET  
AND/OR ACCESS CONTROL TO THESE STREETS**

**Portfolio Comm:** Strategic Services and Office of the MM

**Demarcation:** Ward 2

**File Ref:** 16/3/4/

**Delegation:** Council

*During the discussion of the above Item, the Municipal Manager requested that the Speaker adjourned the meeting for 10 minutes. The Speaker then adjourned the meeting at 11h11 and reconvened at 11h28.*

**Resolved**

1. That the application for the closure of the existing pathway between the N2 National Road and Zenon Street and/or the restriction of public access to Zenon and Olivia Streets be refused.
2. That a proper investigation be conducted to establish whether a safer and alternative pathway can be erected in future and that a report be submitted once the investigation is concluded.
3. That temporary measures be instituted to ensure that the pathway is being cleared and safer.

**Proposed:** Councillor T Mhlana

**Seconded:** Councillor S A Mangxaba

EXECUTION: Manager Land Use Planning  
cc. Director Economic Development and Planning

**11. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER**

None received

**12. CONSIDERATION OF NOTICES OF MOTION**

None received

**13. CONSIDERATION OF NOTICES OF QUESTION**

None received

**14. CONSIDERATION OF MOTIONS OF EXIGENCY**

**Resolution C/4/14/06/22**

*An item number was allocated after the meeting as Council was alerted of an incident during sitting*

**CONDUCTING AN AIR QUALITY ASSESSMENT IN KWANOKUTHULA AFTER RECENT FIRES AT THE WASTE TRANSFER STATION**

**Portfolio Comm: Engineering & Community Services**

**File Ref: 17/2/2/6**

**Demarcation: All Ward**

**Delegation: Council**

The below communication took place during the Ordinary Council In-Committee Meeting of even date.

Councillor N Tshabalala verbally reported that she is concerned regarding the fumes that might pose a health hazard for residents of Kwanokuthula living near the Waste Transfer station, after the recent fires that started at the transfer station on 28 June 2022. The smoke was overwhelming in people's houses and the Councillor was particularly concerned about people who suffer from asthma and therefore requested Council to intervene.

**Resolved**

That an Environmental Air Quality Control Officer be assigned to perform an air quality assessment in the affected area.

EXECUTION:  
cc.

Manager Integrated Waste Management  
Director Community Services

# **15. IN-COMMITTEE MATTERS**

Please refer to the In-Committee Minutes of even date.

# **16. RECORDING OF COUNCILLORS PRESENT**

The recording of Councillors was done during the Ordinary Council In-Committee meeting of even date.

The Speaker, Councillor C N-J Terblanche requested that Councillors verbally record their presence in the following order;

Councillor D J Swart, Councillor M P Busakwe, Councillor A B Olivier, Councillor J Ndayi, Councillor M A M Botha, Councillor N P Kolwapi, Councillor N T Seti, Councillor T Mhlana, Councillor S A Mangxaba, Councillor S E Gcabayi and Councillor C N-J Terblanche

Online: Councillor W J Nel,

# **17. CLOSURE**

The Speaker adjourned the Ordinary Council meeting when OPEN items were discussed at 11h31.

**CONFIRMED AND SIGNED**

**SIGNATURE:**

  
The Speaker, Councillor C N-J Terblanche


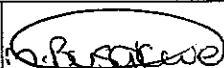
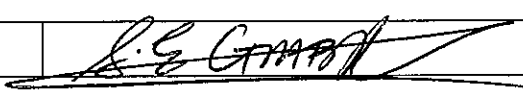
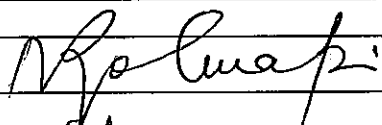
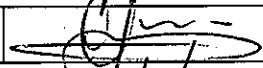
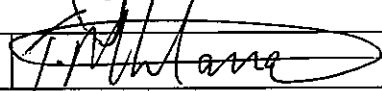
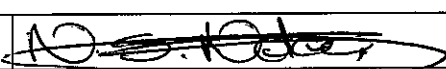
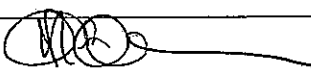
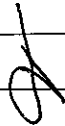

**DATE:**

05/08/22



## ATTENDANCE REGISTER

**ORDINARY COUNCIL MEETING OF BITOU LOCAL MUNICIPALITY HELD  
IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET,  
PLETTENBERG BAY ON THURSDAY, 30 JUNE 2022 AT 9H00**

<u>NAME</u>	<u>SIGNATURE</u>
COUNCILLOR M A M BOTHA	
COUNCILLOR M P BUSAKWE (Deputy Executive Mayor)	
COUNCILLOR S E GCABAYI	
COUNCILLOR J N KAMKAM	APOLOGY
COUNCILLOR N P KOLWAPI	
COUNCILLOR S A MANGXABA	
COUNCILLOR T MHLANA	
COUNCILLOR N NDAYI	
COUNCILLOR W J NEL	VIRTUAL
COUNCILLOR A R OLIVIER	
COUNCILLOR N T SETI	N.T. seti
COUNCILLOR D J SWART (Executive Mayor)	
COUNCILLOR C N-J TERBLANCHE (Speaker)	



## ATTENDANCE REGISTER

### BITOU LOCAL MUNICIPALITY

**ORDINARY COUNCIL MEETING OF BITOU LOCAL MUNICIPALITY HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON THURSDAY, 30 JUNE 2022 AT 9H00**

#### OFFICIALS

<u>DESIGNATION</u>	<u>NAME</u>	<u>SIGNATURE</u>
The Municipal Manager	Mr M Memani	
<b><u>DIRECTORS</u></b>		
Director: Financial Services	vacant	
Director: Corporate Services	Mrs M Mpahlwa	
Director: Economic Development and Planning	Mr. L Gericke	
Acting Director: Community Services	Mr. A Sakati	
Acting Director: Engineering Services	Mr M Rhode	
<b><u>MANAGERS</u></b>		
Manager: Administration	Mrs. T Wildeman	
Acting Manager: Governance and Compliance	Mr A Croutz	
Manager Legal Services	Mr L Loliwe	
Manager: Office of the Executive Mayor	Mr H Nieuwoudt	
Manager: Deputy Executive Mayor	Mr X Bangela	
Manager: Office of the Speaker	Mr R Plaatjies	
Chief Audit Executive	Ms H Bester	 VIRTUAL
Chief Risk Officer	Mrs C V Staden	
Manager: Communications	Mr A Namntu	
Principle Committee Officer	Ms J Jansen	
Senior Communications Officer	Mr R Kova	 VIRTUAL

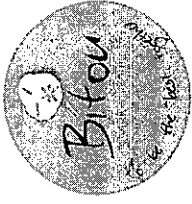
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CNS

**BITOU LOCAL MUNICIPALITY**

[illegible]

crs



# ATTENDANCE REGISTER

Interested members of the Public

Thank you for attending

Name	Contact number	Email address	Representing	Signature
CHRISTO VLOK	0445935155	stathelvl@qmail	WARD TWO	

ORDINARY COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON THURSDAY, 30 JUNE 2022 AT 9H00