

## DISTRICT FRAMEWORK 2022-2027

***A framework to guide the development of the  
5<sup>th</sup> Generation 2022/2023-2026/2027 IDP***

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# VISION & MISSION

**Garden Route, the leading, enabling and inclusive district, characterised by equitable and sustainable development, high quality of life and equal opportunities for all.**

## **Mission**

**The Garden Route District Municipality, as a category C local authority, strives to deliver on its mandate through:**

- Unlocking resources for equitable, prosperous and sustainable development.
- Provide the platform for coordination of bulk infrastructure planning across the district.
- Provide strategic leadership towards inclusive / radical / rigorous socio-economic transformation, to address social, economic and spatial injustice.
- Redress inequalities, access to ensure inclusive services, information and opportunities for all citizens of the district.
- Initiate funding mobilisation initiatives / programmes, to ensure financial sustainability.
- Coordinate and facilitate social development initiatives.

# STRATEGIC OBJECTIVES

- Strategic Objective 1     *A Skilled Workforce and Communities*
- Strategic Objective 2     *Bulk Infrastructure Co-ordination*
- Strategic Objective 3     *Financial Viability.*
- Strategic Objective 4     *Good Governance.*
- Strategic Objective 5     *Growing an inclusive district economy.*
- Strategic Objective 6     *Healthy and socially stable communities*
- Strategic Objective 7     *Sustainable Environmental Management and  
Public Safety.*

# VALUES



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# 1. INTRODUCTION

Section 27 (1) of the Municipal Systems Act 2000 (Act 32 of 2000), "Each district municipality, within a prescribed period after the start of its elected term and after following a consultative process with the local municipalities within its area, must adopt a framework for integrated development planning in the area as a whole".

The Garden District Municipality (GRDM) is responsible for drafting the District Integrated Development Planning (IDP) Framework Plan, a mechanism to ensure alignment and integration between the IDPs of the GRDM and Local Municipalities of:

- Bitou
- Knysna
- George
- Mossel Bay
- Hessequa
- Oudtshorn
- Kannaland

The Framework Plan is to guide and inform the Process Plans of the District and its Local Municipalities (LMs). The Framework Plan provides the linkage for binding relationships to be established between the District and Local Municipalities in the District. In so doing, proper consultation, co-ordination and alignment of the IDP process of the District Municipality and its various Local Municipalities can be maintained.

The GRDM District Framework is as a result of the following engagements and consultations with all relevant GRDM stakeholders:

Engagement	Role Players	Date
IDP & Public Participation Forum	IDP Managers Public Participation Managers	8 June 2021

	DLG	
5 <sup>th</sup> Generation IDP Working Session	IDP Managers and DLG	14-15 July 2021
Council Meeting	Council	26 April 2022
Public Participation	Public B Municipalities	27 April – May 2022
IGR Structures including MMF, DCF, IDP Rep Forum	District B Municipalities Sectors	Quarterly/Monthly

## 2. BACKGROUND

The District Framework is a mechanism to ensure alignment and integration between IDPs of the district and its Local Municipalities. The framework ensures that the processes of the district and LMs are mutually linked; Municipalities' process plans needs to comply with the district framework. IDP & Budget are 2 distinct but integrally linked processes, must be mutually consistent and credible.

In the development of the 5<sup>th</sup> generation IDPs there are three critical guiding documents which are informed by various binding legislations. The table below illustrates the distinction and interrelatedness between the Framework, Process Plan and Time Schedule

<b>District Framework (Five Year)</b>	<b>Process Plan (Five Year)</b>	<b>Time Schedule (Annually)</b>
The District Framework in accordance with Section 27 of the MSA must be adopted by the district municipality within a prescribed period after the start of its elected term. The	The IDP Process Plan in accordance with Section 28 of the MSA is a process set out in writing to guide the planning, drafting, adoption and review of its initial 5-year IDP after	In accordance with Section 21 of the MFMA the Council must adopt a time schedule outlining key deadlines for the tabling and adoption of the annual review/amendment of

Framework, amongst others, obligates both the district and the local municipalities in its area on binding legislation, IDP matters which require alignment and procedures for consultation during the process of drafting their respective IDPs.	the start of Councils elected term. It contains events to be undertaken in the process of developing the actual IDP and supporting IDP processes of the Local municipalities to ensure alignment.	the IDP, any amendments to the IDP and consultative processes which form part of the annual IDP and Budget review.
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### 3. THE ROLE OF THE DISTRICT

The functions and powers of Municipalities are clearly prescribed in Chapter 5 of the Municipal Structures Act (MSA), 1998 (Act 117 of 1998).

Section 83(3) of the MSA, states:

*“A district municipality must seek to achieve the integrated, sustainable and equitable social and economic development of its area as a whole by –*

*(a) Ensuring integrated development planning for the district as a whole;*

*(b) promoting bulk infrastructural development and services for the district as a whole;*

*(c) Building the capacity of local municipalities in its area to perform their functions and exercise their powers where such capacity is lacking; and*

*(d) Promoting the equitable distribution of resources between the local municipalities in its area to ensure appropriate levels of municipal services within the area.*

There are various roles that a district should play to drive regional planning and development, and one way is through the development of a framework for integrated development planning in that district. The GRDM



has, therefore, developed a framework from which all the local IDPs in the District should be aligned.

#### **4. DISTRICT IDP FRAMEWORK VS IDP PROCESS PLAN**

The District IDP Framework Plan is a high level summary of the District development plan over a five year period. The Framework Plan indicates, amongst others, *matters that require alignment* and how this alignment and integration will be achieved.

The IDP Process Plan is a process that guides the planning, drafting, adoption and review of its IDP. It also provides a time schedule of activities and events to be undertaken in the process of developing the actual District IDP, supporting IDP processes of the LMs to ensure alignment.

#### **5. LEGAL CONTEXT OF THE DISTRICT IDP FRAMEWORK**

Section 27 of the Municipal Systems Act, 2000 (Act 32 of 2000) states that the Framework Plan must at least cover the following issues:

- a. Identify the plans and planning requirements binding in terms of national and provincial legislation on the district municipality and the local municipalities or on any specific municipality;
- b. Identify the matters to be included in the integrated development plans of the district municipality and the local municipalities that require alignment;
- c. Specify the principles to be applied and coordinate the approach to be adopted in respect of those matters; and
- d. Determine procedures -
  - i. for consultation between the district municipality and the local municipalities during the process of drafting their respective integrated development plans; and
  - ii. To effect essential amendments to the framework.

According to section 35 of Municipal Systems Act, 2000 (Act 32 of 2000) the following milestones with regards to alignment must be attained:

1. Budgeting process of the municipality should align with IDP process in the way that allocations would be informed by the priorities and objectives emanating from the IDP. It is imperative to note and ensure that all projects in the IDP should be linked with the budget
2. National and Provincial Departments' programmes/projects at municipal levels should align with the municipal development priorities and objectives
3. Local government programmes at the District level should align with programmes at the local municipalities
4. All development initiatives (government, private sector international agencies) should only be approved on the basis that they have expression in the priorities and objectives of Garden Route District Municipal IDP.

## **6. PRINCIPLES TO BE APPLIED IN DEVELOPING IDPS IN THE GARDEN ROUTE REGION**

Key principles were considered in drafting the Growth and Development Strategy for the Garden Route region, which must also apply for the development of IDPs in the region.

- **People-oriented:** people are at the centre of development and growth planning in this strategy, and all actions should be tested against the requirements of inclusivity and generating economic opportunities and employment.
- **Valuing cultural and ecological heritage:** this strategy aims to work with, conserve, and celebrate the people, places and natural systems that make the Garden Route unique.

- **A partnering approach:** the process for creating, implementing, maintaining, and adapting this strategy should involve all impacted and interested parties, and draw in the right people and resources relevant to each issue.
- **Innovation and responsiveness:** this strategy recognises that the challenges and uncertainties facing the region will require novel solutions in many forms.
- **Sustainability and resilience:** any short term gains in growth and development will be undermined if the ecological base of the region is eroded, or if the risks from existing ecological destruction and climate change are not managed.
- **Good governance:** transparency and accountability are conditions for democracy, as are effective monitoring, learning, and adaptation. Efficient, effective, and integrated management, and good administration and governance, are critical to attract investment to the region.
- **Working within what is possible:** this strategy recognises and works within current possibilities and constraints to ensure that plans are implementable and goals are achievable. State-owned assets and regulatory frameworks are critical to local development and growth.
- **Managing connectivity and change:** the Covid-19 pandemic has made it clear that the region's interdependence and interconnection with the Western Cape Province, South Africa as a whole, and other countries need to be managed to optimise flows of resources and demand, as well as to ensure local resilience.

**Further to the above the following matters are critical to the IDP process:**

1. The District IDP framework shall inform the time schedule of both the District and the B municipalities
2. The IDP process should align with the prescribed legislative timeframes
3. Community involvement should be enshrined in the process from preparatory phase to approval and implementation

4. All local municipalities within the Garden Route region shall inform the District Municipality on the phases undertaken throughout the drafting, review and/or amendment processes of the IDPs;
5. Local municipalities shall submit the draft and approved IDPs to the District Municipality, the District shall similarly submit their tabled and adopted IDP to all the Local municipalities within the region;
6. The District Municipality to facilitate community needs and priorities applicable to the district functions and provide regular feedback to Local municipalities;
7. District Municipality to attend IDP engagements of Local municipalities, if and when required

## 7. THE IDP CYCLE

The IDP cycle will take place annually according to the months below and in collaboration with the community, B municipalities, Sector Departments, the business community and community organisations.



## Adoption of 2022-2027 IDP

Phase	Activities	Timeframe
Preparation	Adoption of District Framework and Process Plan with time schedule	Completed by May 2022
Analysis	Community and Ward Committee meetings Stakeholder meetings	Completed by February 2022
Strategies	Strategic workshops	Completed by 22 April 2022
Project	Municipality-wide Projects/Programmes Community Level Projects/Programmes	December – March 2022
Integration	District and B – municipalities to integrate all municipal sector plans integration	Completed by March 2022
Council consideration	District and B – Municipal Councils to consider Draft IDP	Completed by 31 March 2022
Public Participation	Communities to comment on IDPs	Completed by April 2022
Council adoption	Final approval by District and B – Municipal Councils	Completed by 31 May 2022

## 8. HORIZONTAL AND VERTICAL ALIGNMENT

The main responsibility of horizontal alignment lies with the GRDM. The Garden Route District IDP & Public Participation Managers Forum will be utilized as the platform to ensure alignment between the B – municipalities residing within the district, the Garden Route District municipality, as well as Provincial and National Departments.

The core component of vertical alignment will be through the district's established Technical IGR engagements coordinated by the GRDM Municipality. Alignment with Provincial Sector Departments may also be achieved. Matters that require alignment between integrated development planning of the district and local municipalities are discussed below.

After the SIME engagements with municipalities on 3 May and 14 May 2021, the following Transversal outcomes to be considered for alignment:



Further to the SIME outcomes, after analysing the development needs of the region during the 2017/2018-2021/2022 IDP cycle the district in collaboration with B municipalities, sector departments, business community and civil society organisations developed , **a Growth and Development Strategy for the region was compiled which identified 7 strategic priorities,**

- 1) A water secure future
- 2) A circular economy
- 3) Resilient agriculture
- 4) Sustainable tourism
- 5) Supporting wellbeing and resilience
- 6) A connected economy: transport and rural-urban integration and ICT
- 7) Sustainable local energy transition

The following further aspects for alignment:

Growth and Development Strategy	Investment Prospectus	Regional Landfill Facility	Human Settlements Level 1 Accreditation / Develop GAP/FLISP Housing/Social Housing
Water Services Authority Application	Garden Route Food Pantry	Fresh Produce Market	Establishment of Garden Route Film Office (11 Films, 9 TV Series')
Regional Tourism Marketing and Development Strategy	Garden Route Economic Recovery Plan	Garden Route Development Partnership	New Fire Station
Video conferencing facilities	Long term Financial Plan	SMME Support Programmes	Transfer of properties to and from Local Municipalities
Skills Mecca	Special Economic Zone	Invasive Alien Vegetation Clearing	Energy Master Plan
Development Agency	Graveling, Reseal & Blading	Waste Minimisation, characterisation, eradication of illegal dumping	DEFF and Government of Flanders Project
Integrated Transport System	Real Estate, Student Accommodation	Broadband across the district	One-Stop Shop Garden Route Business Service Centre
Calitzdorp Spa & De Hoek Solar Projects	Package suitable land for affordable housing	Assist Locals to unblock historic title deed issues	Bulk water & Sanitation Infrastructure

## 9. ORGANIZATIONAL ARRANGEMENTS

The GDRM will employ the following structures and platforms to ensure continued alignment and coordination throughout the IDP process:

- IDP/Budget/PMS Representative Forums
- District IDP & Public Participation Managers Forum
- District Coordinating Forum
- Municipal Managers Forum
- JDMA Task Team (One Plan/JDMA Implementation Plan)
- SIME
- All GRDM IGR Forums
- IDP Indaba
- WC District Integrated Forum
- Provincial IDP Managers Forum
- Working Groups to implement the Growth and Development Strategy for each strategic priority

**Internal structures** to ensure development planning, budgeting and implementation monitoring are as follows:

- Council
- Mayco
- Section 79 Committees
  - Governance Committee;
  - Municipal Public Accounts Committee (MPAC);
  - Training and Development Committee;
  - Occupational Health & Safety
- Section 80 Committees
  - Roads & Transport Planning Services;
  - Financial Services;
  - Community Services;
  - Planning, Property Management and Development;
  - District Economic Development and Tourism;



- Corporate Services; and
  - Strategic services
- Budget Steering Committee
- Technical IDP Budget & PMS Steering Committee

GRDM, via the utilisation of its Intergovernmental Relations function and established functions, seeks to achieve the following:

- a) To promote horizontal and vertical partnership building towards coherent governance for the effective provision of municipal services and the realization of national priorities;
- b) Co-ordinate and partake in district, provincial and national intergovernmental structures;
- c) The implementation, reporting and monitoring of the Circular 88 Report Back to Basics Programme;
- d) To co-ordinate and facilitate good relationships with municipalities and Provincial and National spheres of government;
- e) To ensure that internal departments and sections build strategic developmental partnerships with their technical counterparts;
- f) To co-ordinate the sharing of best practices, knowledge and information amongst municipalities; and
- g) To enhance both municipal human and financial resources capacity, leading to improved municipal service delivery

The following table provides an overview of Intergovernmental Relations Structures that are currently operational and co-ordinated by Garden Route DM and forms part of the organisational arrangements to develop, implement and monitor Integrated Development Planning.

Garden Route District Forums				
Forum name	Frequency of meetings	Purpose	Composition	Chairperson
District Co-ordinating Forum	Quarterly	To identify and implement programs aimed at realising one of the key objectives of local government, i.e. to deepen local democracy.	Mayors, Municipal Managers and Provincials Departments (when requested)	Garden Route District, Executive Mayor: Mr M Booysen

Garden Route District Forums				
Forum name	Frequency of meetings	Purpose	Composition	Chairperson
Garden Route Municipal Managers Forum	Quarterly	To discuss matters of Municipal interests.	Municipal Managers, and Provincial Departments	Garden Route DM, Municipal Manager: Mr M Stratu
District IDP and Public Participation Managers Forum	Quarterly	Platform to engage on the IDP process of the district & local B - Municipalities in the district; share best practices on IDP and public participation Aim for alignment between the IDP of District & B – Municipalities.	IDP Managers IDP Officers/Coordinators DPLG – Integrated Development Plan Directorate/ Public Participation Managers	Garden Route DM, IDP Manager: Ms M James
IDP, Budget and PMS Representative Forum	Bi-Annually	All Mayors of Local Municipalities will present the status of their Municipalities relating to IDP, Budget and Performance Management. Sector Departments will also present all their proposed projects and programmes for the Garden Route District jurisdiction	District Mayors, Sector Departments, Ward Committees, Relevant Stakeholders	District Mayor: M Booysen
South Cape Economic Partnership/LED Managers/Tourism forum	Quarterly	Platform for Economic Development Practitioners, tourism officials, local tourism office representatives and government departments and private sector stakeholders to discuss best practices for the implementation of LED project and programs to stimulate the local economy.	LED Managers SEDA, Local municipalities, Government Departments and Relevant Stakeholders	GR Economy Cluster Chairperson - Garden Route DM, LED and Tourism Manager: Ms M. Wilson/ Chairperson of the LED Forum – Senior Economic Development Officer – Ms N. Raubenheimer Chairperson of Tourism forum – District Tourism Coordinator – Ms Amagene Koeberg Chairperson of SCEP – P. Hoffman

Garden Route District Forums				
Forum name	Frequency of meetings	Purpose	Composition	Chairperson
District Green Energy Forum	Quarterly	Platform through which developers could engage regulators on issues affecting the Renewable Energy	PMU Managers, Department of Energy and Provincial Sector Departments and relevant stakeholders.	Garden Route DM, PMU Manager: Ms P.Dongi
District Communicators Forum	Quarterly	To discuss and Review the Communication Strategy and Policy related matters.	District and Local Communication Managers/officials, GCIS, and Provincial Sector Department.	Garden Route DM, Senior Communication Officer : Mr H. Pieters
District Roads and Infrastructure Forum	Quarterly	To discuss the Integrated Roads, Bulk Infrastructure and Engineering related matters.	District and local municipalities Engineers and Relevant Provincial Department	Garden Route DM, Roads Manager: Mr J. Daniels
Municipal Health and Environmental Services District Forum	Quarterly	To discuss matters related to waste, municipal health and air quality management	District and Local Waste Managers, Provincial Sector Departments District and Local Air Quality Managers/ Officers, Provincial Sector Department, Relevant Stakeholders and Industries	Garden Route DM, Municipal Health Manager: Mr Johan Compion Garden Route DM, Waste Manager: Dr J. Schoeman Garden Route DM, Waste Manager: Mr Morton Hubbe
Public Safety Forum	Quarterly	To discuss cross-cutting talking points in terms of disaster management, fire services and environmental management.	District and local municipalities Chief Fire Officers, Department of Local Government	Garden Route DM, Manager Disaster Management: Mr G Otto Garden Route DM, Fire Chief: Mr F. Thaver Garden Route DM Disaster Risk Reduction and Climate Change Adaptation Practitioner: Dr N Viljoen
Joint District Chief Risk Officers and Chief Audit Executives Forum	Quarterly	To discuss Transversal Risk Management related issues. To discuss challenges related to Internal Audit and implement resolutions from provincial structures	District and Local Chief Risk Officers and Chief Audit Executives s	Garden Route DM, Risk Officer: Ms L James/ Garden Route CAE: Ms P Lufele

Garden Route District Forums				
Forum name	Frequency of meetings	Purpose	Composition	Chairperson
Garden Route/ Central Karoo HR Forum	Annually	To discuss Corporate issues.	District and local municipalities HR Managers, TASK Job Evaluation Unit; Recruitment and Selection Officials and Labour Relations Officers	Garden Route DM, HR Managers: Ms N.Klaas
Regional Skills Development Facilitators Forum	Quarterly	Skills development in the region (Central Karoo and Garden Route).	Garden Route, B-Municipalities and Central Karoo, LGSETA and other relevant SETA's, Educational Institutions	Skills Development Facilitator: Mr R Salmons
District EPWP Forum	Quarterly	To discuss EPWP related matters	District and Local EPDP Managers/Coordinators, Provincial and National Department of Public Works	Garden Route DM, EPWP Managers: Mr R. Dyantyi
District/Regional Task Committee	Monthly	To discuss Job Description and evaluation related matters	District and Local TASK/Job Evaluators Officials	Garden Route DM, HR Managers: Ms N.Klaas
Garden Route/ Central Karoo OHS Forum	Quarterly	To discuss OHS related matters	District and local municipalities OHS Officers/ Practitioners	Garden Route DM: Occupational Health and Safety Practitioner Mr L. Shoto
Garden Route/Central Karoo District Labour Practitioners Forum	Quarterly	To discuss Labour related matters	District and Local Municipalities LR Practitioners	Mr D Maans – Central Karoo District Municipality

## 10. MECHANISMS FOR PUBLIC PARTICIPATION

- **IDP/Budget/PMS Representative Forum**

The Forum will represent all stakeholders and will be inclusive as possible, additional organizations will be encouraged to participate in the forum throughout the process.

- **Media**

Amongst other means:

- The Local newspapers will be used to inform the community of the progress with respect to the IDP Reviews
- Radio broadcasts covering the area of the municipality
- Municipal notice boards, including; libraries, satellite offices, municipal websites, etc.

- **Imbizo and Forums**

These will be broad based and will target members of the community at a greater scale in LMs.

- **The District Website, YouTube and Facebook pages**

The Districts website and Facebook page will be utilised to communicate and inform the community. Copies of the IDP and Budget will be placed on the website for communities and service providers to download.

- **District Road show**

GRDM to embark on Road shows as part of the IDP Process, to share information and to obtain community concerns.

## **11. MUNICIPAL PUBLIC PARTICIPATION AND STAKEHOLDER MANAGEMENT**

The Municipal Systems Act, 2000 (32 of 2000) mandates all municipalities to adopt a democratic approach to promote developmental local governance. Accordingly the Garden Route District Municipality and its local municipalities will employ various means to ensure that the communities get involved in the municipal integrated development planning processes.

B municipalities have the following IGR/public participation structures in place:

<b>George</b>	<b>Bitou</b>	<b>Knysna</b>	<b>Mosselbay</b>	<b>Oudtshoorn</b>	<b>Hessequa</b>	<b>Kannaland</b>
Ward Committees	Ward Committees	Ward Committees	Ward Committees	Ward Committees	Ward Committees	Ward Committees
Local Reference Committee	Water and Sanitation Forum		Thusong Stakeholders	Stakeholder Forum	Social Advisory Forum	Traditional Leaders Forum
CDWs	CDWs	CDWs	CDWs	CDWs	CDWs	CDWs
Local Drug Action Committee	CWP Local Reference Committee	Ward Committees	LED Forum			Kleinboere Vereniging
People living on the streets forum		Currently in the process of re-establishing the structure				Amalienstein Farm Transfer of Ownership
DSD Service Delivery Quarterly Meetings		KM representative on the Older Person Forum				Tourism Bureaus
GIPTN Forujm		Knysna Municipality is representative on the DSD Service Delivery Quarterly Meeting				
Gender		Knysna				

George	Bitou	Knysna	Mosselbay	Oudtshoorn	Hessequa	Kannaland
Forum		Women's Forum establish (Externally)				
Disability Forum		On the process to establish a Disability Forum				
Civil Society Sector Forum		Older Person Forum				
Garden Route Coordinat ors Forum		N/A				
Junior Town Council		In the new financial year the Youth Council will be establish (2022/2023)				

Each local municipality will be responsible for their own public participation during their IDP process. Important to this process is that the region's B – Municipalities extend invitations to the GRDM, via the Office of their Municipal Managers, to these workshops and, if so required, clearly indicate the support needed from the District Municipality with the facilitation or coordination of these workshops.

### **JDMA/DDM**

During Presidential Budget Speech 2019, the President directed the sixth administration to develop and implement a new integrated district based approach (DDM) to address service delivery challenges. In response, the Western Cape Premier's Coordinating Forum (PCF) endorsed the Joint District and Metro Approach (JDMA), a geographical and team based, citizen focused approach to provide government services with an outcome of improving the living conditions of citizens. To achieve the goals of

developmental local government a strong working relationship between politicians, administration and citizens is imperative.

The JDMA implementation Plan/One Plan of the Garden Route region is informed by the Growth Development strategy which is guided by the seven strategic priorities arising across the region: A water secure future; A circular economy; Resilient agriculture; Sustainable tourism; Supporting wellbeing and resilience; A connected economy: transport and rural-urban integration and ICT and Sustainable local energy transition

In the case of the Garden Route region clusters will be formed in line with the strategic priorities, these clusters will have full representation of the intergovernmental relations as required by the JDMA implementation Plan for the purposes of implementation of identifies projects.

## **12. COMPONENTS FOR INCLUSION IN INTEGRATED DEVELOPMENT PLANS**

The contents of the district and each local municipality IDP need not necessarily be exactly the same, but for the sake of alignment it is accepted that at least the following components will be provided to ensure alignment of district's and local municipalities Integrated Development Plans.

<b>Chapter</b>	<b>Core Component</b>	<b>Title</b>	<b>Description/Issues to be covered</b>
		Executive Summary	Provide a concise executive summary highlighting the key aspects of the IDP without repeating all that is covered/included in the main document



Chapter	Core Component	Title	Description/Issues to be covered
1	Council's Vision	Introduction	1.1 Vision, Mission, Values, 1.2 Strategic Objectives 1.3 The process followed in compiling the IDP 1.4 Legislative Framework 1.5 Alignment with International, National, Provincial Policy Imperatives
	Development strategies aligned to National and Provincial plans		
2	Socio Economic Profile	Situational Overview	2.1 Demographic Profile of the District 2.2 Powers and Functions of the Municipality 2.3 Spatial Development Rationale 2.4 Status Quo Assessment(Basic Services, Public Participation, Institutional
	Internal Transformation needs		

Chapter	Core Component	Title	Description/Issues to be covered
			Development and Transformation, Financial Viability, Local Economic Development)
3	Internal Transformation needs Operational strategies	Institutional Arrangements	3.1 Organisational structure and Departments 3.2 Public Participation Mechanisms 3.3 Ward Committees 3.4 IGR Structures 3.5. Operational Strategy 3.6 Internal Committees
4	Operational Strategies Development priorities and objectives	Projects , Programmes and Implementation Framework	4.1 List for each of the development priorities, the programmes and high-level projects that will be implemented over the five-year period of the IDP 4.2 High-level summary of the key

Chapter	Core Component	Title	Description/Issues to be covered
			<p>municipal programmes like its LED plan/programme, poverty alleviation plan/programme etc. in the IDP</p> <p>4.3 Document any investment initiative</p> <p>4.4 High level Summary of Disaster management Plan</p> <p>4.5 High Level summary of spatial development framework</p> <p>4.6 Projects of Sector departments and alignment to development priorities and objectives</p>
5	Long Term Financial plan	Financial Plan	<p>5.1 High-level financial plan that includes a budget projection for at least the next three years.</p> <p>5.2 Resources</p>

Chapter	Core Component	Title	Description/Issues to be covered
			for capital and operational expenditure  5.3 Financial strategy for sound financial management and expenditure control as well as ways and means to increase revenues and external funding.
6	Key performance Indicators and Targets	Monitoring and Evaluation	6.1 Document the scorecard of the municipality that reflects the said indicators and targets.

### 13. MECHANISMS AND PROCEDURES FOR ALIGNMENT

The IDP planning process is a local process, which requires the input and support from other spheres of government at different stages of the IDP development and implementation. Alignment is the instrument to synthesize and integrate the top-down and bottom-up planning process between spheres of government.

The District Municipality is responsible to ensure that alignment between LMs takes place, and Department of Local Government should play a coordinating role ensuring that all other spheres and especially sector departments understand the need for alignment and their role within the local IDP process.

## a) Sector Plans

PLAN	STATUS	Link	Last Reviewed	Next Review
District Growth and Development Strategy	Approved 2021	<a href="http://www.gardenroute.gov.za/wp-content/uploads/2021/04/Growth-and-Development-Strategy.pdf">http://www.gardenroute.gov.za/wp-content/uploads/2021/04/Growth-and-Development-Strategy.pdf</a>	N/A	2025
Economic Recovery Plan	Completed in 2021	<a href="http://www.gardenroute.gov.za/wp-content/uploads/2022/03/Garden-Route-Economic-Recovery-Plan-.pdf">http://www.gardenroute.gov.za/wp-content/uploads/2022/03/Garden-Route-Economic-Recovery-Plan-.pdf</a>	N/A	2023
Spatial Development Framework	Adopted in 2017	<a href="http://www.gardenroute.gov.za/documents/sdf-annexure/">http://www.gardenroute.gov.za/documents/sdf-annexure/</a>	N/A	2022
Integrated Waste Management Plan	Completed and approved in December 2019	<a href="http://www.gardenroute.gov.za/wp-content/uploads/2021/05/GRDM-3rd-Generation-Integrated-Waste-Management-Plan-2020-2025.pdf">http://www.gardenroute.gov.za/wp-content/uploads/2021/05/GRDM-3rd-Generation-Integrated-Waste-Management-Plan-2020-2025.pdf</a>	N/A	2025
Air Quality Management Plan	Completed	<a href="http://www.gardenroute.gov.za/wp-content/uploads/2019/09/GRMD-AQMP-2019_e.pdf">http://www.gardenroute.gov.za/wp-content/uploads/2019/09/GRMD-AQMP-2019_e.pdf</a>	N/A	2024
Corporate Disaster Management Plan	Adopted in 2015	<a href="http://www.gardenroute.gov.za/documents/eden-corporate-disaster-management-plan/">http://www.gardenroute.gov.za/documents/eden-corporate-disaster-management-plan/</a>	2018	2022
Integrated Transport Plan	Completed		2021	2024
Gouritz River Estuarine Management Plan	In Progress	<a href="http://www.gardenroute.gov.za/wp-content/uploads/2018/10/Draft-Gouritz-EMP-v8-June-2018.pdf">http://www.gardenroute.gov.za/wp-content/uploads/2018/10/Draft-Gouritz-EMP-v8-June-2018.pdf</a>	2020/21 (review in progress)	2025/26
Garden Route district Coastal Management Program	In progress (Public participation process)	Updated and finalized version will be uploaded	2014	2027
Garden Route Climate Change Adaptation Strategy	In progress (Public participation process)	Updated and finalized version will be uploaded	2020	2023
Garden Route Alien vegetation control plan	Adopted in 2015		N/A	2030
Garden Route Wetland Strategy and Action plan	Completed		2017	2022/23

PLAN	STATUS	Link	Last Reviewed	Next Review
Garden Route Biodiversity Plan	To be developed		N/A	N/A
Community Safety Plan	Completed	See 8.6		
Energy Master Plan	To be approved by Council		N/A	N/A
Human Settlements Plan	In Progress of implementation  Workshopped with 7 b municipalities  Aligned Human Settlements sector plan – formal write up to a narrative document: end May		N/A	N/A
Workplace Skills Plan	Adopted April 2021	Submitted to LGSeta: 30 April 2021. WSP currently in progress for submission by 30 April 2022.	2021	April 2022
Long Term Financial Plan	Adopted 2020	<a href="http://www.gardenroute.gov.za/document-category/strategies/">http://www.gardenroute.gov.za/document-category/strategies/</a>	N/A	2022/23

## b) Alignment between the District and Local Municipalities

Alignment is the instrument that synthesizes and integrates the top-down and the bottom- up planning process between different spheres of government. Not only is the alignment between the District and LMs important, but also between the LMs, within the jurisdiction of the District Municipality. The alignment procedures and mechanisms should be incorporated in the process plans of the municipalities, while the responsibility for alignment rests with the District Municipalities.

## 14. BINDING PLANS AND LEGISLATION

Category of requirement	Sector requirement	National department	Legislation/policy
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Category of requirement	Sector requirement	National department	Legislation/policy
Legal requirement for a district/local plan	Water Services Development Plan	Department of Water	Water Services Act, no.:30 of 2004
	Integrated Transport Plan	Department of transport	National Land Transport Act, no.:5 of 2009
	Integrated Waste Management Plan	Department of Environmental Affairs	White Paper on Waste Management in South Africa 2000
	Spatial planning requirements	Department of Rural Development and Land	Development Facilitation Act, no.:67 of 1995
	Disaster Management Plan		Constitution of the Republic of South Africa.
Requirement for sector planning to be incorporated into IDP	Housing strategy	Department of Human Settlements	Housing Act, no 107 of 1997
	Integrated Environmental Plan	Department of Human Settlements	National Environmental Laws Amendment Act, no.: 14 of 2009
	Local Economic Development Strategy	Department of Human Settlements	Municipal Systems Act, no.:32 of 2000
	Integrated Infrastructure Planning	Department of Human Settlements	Integrated Planning Act of 1997
	Spatial framework	Department of Human Settlements	Municipal Systems Act, no.:32 of 2000

Category of requirement	Sector requirement	National department	Legislation/policy
Requirement that IDP complies with	National Environmental Management Act (NEMA) Principles	Department of Environmental Affairs	National Environment Management Act, no.: 107 of 1998
	Development Facilitation Act (DFA) Principles was repealed many years ago	Department of Rural Development and Land Reform	Development Facilitation Act, no.:67 of 1995
	Environmental implementation Plan (EIPs)	Department of Environmental Affairs	National Environment Management Act, no.: 107 of 1998
	Environmental Management Plans (EMPs)	Department of Environmental Affairs	National Environment Management Act, no.: 107 of 1998
	IDP/Budget link	Department of Finance	Municipal Finance Management Act no.: 32 of 2000
	Developmental local government	Department of Provincial and Local Government	Whitepaper on Local Government, 1998
Value adding contribution	Sustainable Development and Environmental Awareness	Department of Environmental Affairs	Local Agenda 21
	Global Partnership responding to worlds main development challenges	Department of Social Development	Millennium Development Goals

#### 14.1. Other Plans to be considered

Section 135 of the Constitution requires municipalities to participate in national and provincial development programmes. Section 25 of the MSA contends



that an IDP adopted by the Municipality must be compatible with national and provincial developments and planning requirements binding on the municipality.

The following plans must be considered:

- National Development Plan (2012)
- The Integrated Urban Development Framework (2016)
- Medium Term Strategic Framework and the Provincial Strategic Framework
- Provincial Growth and Development Plan
- National Key Performance Areas of Local Government
- Objectives of Local Government
- Circular 88
- The District Development Model(2019)
- Vision Inspired Priorities
- Annual State of the Nation and State of the Province address

#### **14.2 Important legislative developments include:**

- Spatial Planning Land Use Management Act No. 16 of 2013(SPLUMA)
- National Land Transport Act No 5 of 2009
- Department of Planning & Monitoring and Evaluation(DPME)'s Draft Planning Framework Bill

*International imperatives:*

- The African Union launched Africa 2063 in 2014
- The Sustainable Development Goals
- National Urban Agenda
- The Paris Accord Addressing Climate Change

## **15. MONITORING OF THE FRAMEWORK PLAN**

The IDP unit of the GRDM will in conjunction with the IDP Managers of the LMs monitor the compliance and adherence of the actual IDP process of all municipalities to this Framework Plan. Provincial Government will play a monitoring and supportive role in terms of Sections 32 and 33 of the MSA 32 of 2000.

## **16. PROCEDURE TO AFFECT AMENDMENTS TO THE FRAMEWORK PLAN**

Should the need arise to amend the framework it will be discussed at the District MMF, IDP Managers Forum and Internal IDP Budget & PMS Steering committee meeting, where after the forum will recommend amendments to the GRDM Management committee , Mayco and ultimately Council for approval. The GRDM IDP Unit will then inform the municipalities of the resolution taken.

## **17. REVIEW OF FRAMEWORK PLAN**

This Section 27 District Framework Plan will be reviewed annually.

## **18. CONCLUSION**

This framework plan is to bind the local municipalities as outlined terms of Section 27 (2) of the Local Government Municipal Systems Act 32 of 2000. All municipalities will develop and adopt process plan in line with this document. Further the provisions of this document shall be followed by all municipalities in compilation of their IDPs and Process Plans.

