

**MINUTES OF THE SPECIAL COUNCIL MEETING OF BITOU LOCAL MUNICIPALITY
HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET,
PLETTENBERG BAY ON THURSDAY, 27 FEBRUARY 2025 AT 9H05**

1. OPENING

The Speaker, Councillor M P Busakwe welcomed everyone present and opened the meeting at 9h05, whereafter Councillor N P Kolwapi was requested to open the proceedings with a prayer.

2. ATTENDANCE

As per the attached attendance register.

3. APPLICATION FOR LEAVE OF ABSENCE

The Municipal Manager informed the Speaker that the Director Corporate Services, Mr L Loliwe, is on sick leave.

FOR INFORMATION

4. DECLARATION OF INTERESTS

None

5. CONFIRMATION OF MINUTES

5.1 Minutes of the Ordinary Council meeting dated 27 January 2025

Minutes of the Ordinary Council meeting of 27 January 2025, be and are hereby **CONFIRMED AND SIGNED.**

Proposed: Councillor W J Nel

Seconded: Councillor N P Kolwapi

5.2 Minutes of the Special Council meeting dated 14 February 2025

Minutes of the Special Council meeting of 14 February 2025, be and are hereby **CONFIRMED AND SIGNED.**

Proposed: Councillor W J Nel

Seconded: Councillor R Willemse

6. STATEMENTS AND COMMUNICATIONS BY:

6.1 The Executive Mayor

None

(Approved: 31 March 2025)

m.p

6.2 The Speaker

None

7. PRESENTATION

None

8. ITEMS FOR INFORMATION, WHICH HAVE BEEN DEALT WITH BY THE EXECUTIVE MAYOR IN TERMS OF DELEGATED AUTHORITY

That it be noted that the items for information which have been dealt with by the Executive Mayor in terms of delegated authority at the Mayoral Committee Meetings held on 05 December 2024, 13 December 2024 and 24 January 2025, be **NOTED**.

Proposed: Councillor W J Nel
Seconded: Councillor J N Kamkam

FOR INFORMATION**9. NOTING OF OUTSTANDING IMPLEMENTED COUNCIL RESOLUTIONS.**

1. That the outstanding implemented Council resolutions report dated 24 February 2025, be **NOTED**.
2. That it be noted that the outstanding or partially implemented Council Resolutions must not remain unattended for extended periods.

Proposed: Councillor W J Nel
Seconded: Councillor J N Kamkam

FOR INFORMATION

m.p

10 CONSIDERATION OF REPORTS (NON- DELEGATED MATTERS)**Section 1: Office of the Municipal Manager****Resolution C/1/292/02/25****ADOPTION OF CORRECTIONAL FACILITY PROJECT AS A PRIORITY PROJECT**

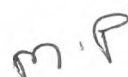
Portfolio Comm: Strategic Services & Office of the MM **Demarcation:** All Wards
File Ref: 9/1/8 **Delegation:** Council

Resolved

1. That Council resolves to pursue the construction of an innovative and state-of-the-art correctional facility in the Bitou area.
2. That the Municipal Manager appoints a dedicated project management team consisting of the IDP Manager (project leader), IGR Officer, Spatial Planner, Legal Services, PMU Manager, and LED Manager to actively negotiate with the Department of Correctional Services and other key stakeholders.
3. That it be ensured that the Council resolution is communicated effectively to the Department of Correctional Services and the Department of Rural Development and Land Reform.
4. That the Municipality sustain ongoing engagement with the Minister of Rural Development to secure formal commitment letters from the Department of Rural Development and Land Reform.
5. That the land disposal register be obtained from the Department of Public Works to ascertain the available state-owned land in Plettenberg Bay.

Proposed: Councillor N P Kolwapi
Seconded: Councillor W J Nel

EXECUTION: Manager: Integrated Development Planning
cc. Municipal Manager, Senior Manager: Governance and Compliance



Resolution C/1/294/02/25**TABLING OF THE PROPOSED AMENDED 2024/2025 TOP-LAYER SDBIP (SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN)**

Portfolio Comm: Strategic Services & Office of the MM
File Ref: 5/1/1/4
Demarcation: All Wards
Delegation: Council

Resolved

1. That Council take note of the proposed amendments to the TL SDBIP (Top-Layer Service Delivery and Budget Implementation Plan) for 2024/2025.
2. That the Council approves the amendments to the 2024/2025 Top-Layer SDBIP (Service Delivery and Budget Implementation Plan) as indicated in Annexure "A" to the report.
3. That all the statutory processes be followed, for submission thereof to the relevant authorities.
4. That the amendments to the Top-Layer SDBIP be advertised in the local media and on the municipal website.

Proposed: Councillor W J Nel
Seconded: Councillor N P Kolwapi

EXECUTION: Senior Manager Governance and Compliance
cc. Municipal Manager

Resolution C/1/295/02/25**SECTION 57:2023/2024 FULL-YEAR PERFORMANCE EVALUATION REPORT**

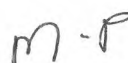
Portfolio Comm: Strategic Serv & Office of the MM
File Ref: 5/1/1/4
Demarcation: All Wards
Delegation: Council

Resolved

1. The Council takes note of section 57 full-year assessment performance evaluation report for 2023/2024.
2. That Council approves the section 57 full-year assessment performance evaluation report for 2023/2024.
3. That Council approves the payment of the performance bonuses to the Municipal Manager, Director Community Services and former Chief Financial Officer once the annual report is finally adopted by the Council.

Proposed: Councillor N P Kolwapi
Seconded: Councillor W J Nel

EXECUTION: Municipal Manager



Resolution C/1/296/02/25**ESTABLISHMENT OF MUNICIPAL COURT**

Portfolio Comm: Strategic Services & Office of the MM **Demarcation:** All Wards
File Ref: 13/R **Delegation:** Council

Resolved

1. That the Council takes note of the report for the establishment of the Municipal Court.
2. That negotiations take place with the Department of Justice and National Prosecuting Authority.
3. That the Municipal Manager enters into the necessary tri-party Memorandum of Understanding to establish and run the Municipal Court.
4. That an educational drive or campaign be initiated to raise community awareness regarding the proposed establishment of a municipal court.

Proposed: Councillor J N Kamkam
Seconded: Councillor W J Nel

EXECUTION: Director: Corporate Services, Manager: Communication, IGR and Public Participation
cc. Municipal Manager

Resolution C/1/297/02/25**APPOINTMENT OF ACTING DIRECTOR FINANCIAL SERVICES FOR THE PERIOD NOT EXCEEDING THREE MONTHS FROM 3 MARCH 2025 TO 31 MAY 2025**

Portfolio Comm: Financial Services & MM Office **Demarcation:** All Wards
File Ref: 4/3/5/1/3 **Delegation:** Council

Resolved

1. That Council take note of the report on the appointment of the Acting Director Financial Services.
2. That Mr Felix Lotter be appointed to act as Director Financial Services with effect from the period of 3 March 2025 until 31 May 2025.

Proposed: Councillor W J Nel
Seconded: Councillor A R Olivier

EXECUTION: Manager: Human Resources Management,
cc. Municipal Manager, Director: Corporate Services

m p

Resolution C/1/298/02/25**AMENDMENT OF THE ORGANISATIONAL STRUCTURE TO ACCOMMODATE THE AIRPORT AND HUMAN SETTLEMENT****Portfolio Comm:** Strategic Services and Office of the MM**Demarcation:** All Wards**File Ref:** 17/12/2**Delegation:** Council

For the record: A revised amended structure was circulated to all Councillors and tabled at the meeting, therefore it replaced the annexures circulated with the Agenda.

Resolved

1. That Council takes cognizance of the report on the proposed amendments of the Economic Development and Planning Department into the broader Organizational Structure of Bitou Municipality.
2. That Council approves the amended structure of the Economic Development and Planning directorate.
3. That it be noted that the administrative error on the revised tabled structure, page number 7, must be rectified to reflect the correct reporting line, so that the subordinate 1 x Assistant Economic Development Officer (Informal Trading and Tourism Development) reports to the Economic Development Officer under the Informal Trading and Tourism Development section.

Proposed: Councillor J N Kamkam**Seconded:** Councillor N T Seti

EXECUTION: Manager: Human Resources Management,
cc. Director: Corporate Services

Resolution C/1/299/02/25**APPOINTMENT OF ACTING MUNICIPAL MANAGER FROM 10 MARCH 2025 TO 1 APRIL 2025 (DURING MM STUDY LEAVE PERIOD)****Portfolio Comm:** Strategic Service & MM Office**Demarcation:** All Wards**File Ref:** 4/3/5/1**Delegation:** Council**Resolved**

That Mr. A A Paulse be appointed as Acting Municipal Manager for the period from 10 March 2025 to 1 April 2025.

Proposed: Councillor W J Nel**Seconded:** Councillor A R Olivier

EXECUTION: Municipal Manager,
cc. Manager: Human Resources Management Director: Corporate Services

MP

Section 2: Finance**Resolution C/2/263/02/25****INCURRING OF LONG-TERM DEBT TO THE AMOUNT OF R40 545 000,00 FOR THE 2024/2025 FINANCIAL YEAR**

Portfolio Comm: Finance and Corporate Services
File Ref: 5/6/1

Demarcation: All Wards
Delegation: Council

Resolved

1. That Council, after considering all the information presented in this report, resolve to approve the incurring of the long-term debt.
2. That the loan funded capital projects and subsequent expenditure be implemented in terms of the latest approved 2024/2025 capital program at the time of the borrowing drawdown phase, amounting to a maximum value of R 40 545 000.
3. That the Municipal Manager be delegated to sign all documents required in the execution of the above resolution (1).

Proposed: Councillor W J Nel
Seconded: Councillor N P Kolwapi

EXECUTION: Manager Assets and Liabilities
cc. acting Director: Financial Services

Resolution C/2/264/02/25**REQUEST FOR EXTENSION OF TENDER SCM/2023/72/FIN: DEVELOPMENT AND IMPLEMENTATION OF A REVENUE ENHANCEMENT PROGRAM FOR AN ADDITIONAL PERIOD OF ONE YEAR ENDING 30 JUNE 2026**

Portfolio Comm: Finance and Corporate Services
File Ref: 16/2/16

Demarcation: All Wards
Delegation: Council

Resolved

1. That the Council approves the amendment of the existing agreement with Price Waterhouse Coopers Inc. (PwC) in accordance with Section 116(3) of the Municipal Finance Management Act, (Act 56 of 2003) by extending the contract period to 30 June 2026.
2. That budget to the amount of R 2 325 000 be provided for in the 2025/26 Draft Budget as per estimated project cost.

m.p

3. That Council approves the conclusion of a long-term contract with Price Waterhouse Coopers Inc. (PwC) in accordance with Section 33(1) of the Municipal Finance Management Act, (Act 56 of 2003).
4. That Council approves the Draft Service Level Agreement with Price Waterhouse Coopers Inc. (PwC).
5. That Council authorises the Municipal Manager to sign the attached Service Level Agreement with Price Waterhouse Coopers Inc. (PwC) for valuation services for the period ending at 30 June 2026, with an emphasis on incorporating "skills transfer" into the agreement.

Proposed: Councillor W J Nel
Seconded: Councillor A R Olivier

EXECUTION: Manager Revenue Services
cc. acting Director: Financial Services

Resolution C/2/266/02/25

**2ND ADJUSTMENT BUDGET – MID TERM-ADJUSTMENT BUDGET OF THE 2024/25
MEDIUM TERM REVENUE AND EXPENDITURE FORECAST (MTREF)**

Portfolio Comm: Finance & Corporate Services
File Ref: 5/1/1/19

Demarcation: All Wards
Delegation: Council

At this point the Executive Mayor, Councillor J N Kamkam presented her adjustment budget speech as follows;

“Honourable Speaker, Deputy Mayor, Members of the Mayoral Committee, Councillors, Municipal Manager, Directors, guests, ladies and gentlemen, good morning.

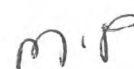
The adjustments budget tabled here today, is prescribed in accordance with the provisions of Section 28 of the Municipal Finance Management Act of 2003. The mid-year adjustments budget has been drafted after careful consideration of the financial results contained in the mid-year financial and performance report as well as the adjustments in the grants that were made to the municipality.

The mid-year performance has also provided us with an overview of the performance of the current year capital program which unavoidably necessitated adjustments to be made to ensure that the capital projects that were budgeted, are executed to meet service delivery needs, and to ensure that we execute our service delivery mandate.

Where circumstances dictated some capital projects had to be moved to the outer year of the MTREF for completion.

The main factors that we considered and that contributed to the adjustments budget are as follows:

1. *Human settlements funding in the amount of R6.6 million was moved from capex to operating to make provision for the planning and associated expenditure in respect of the Kurland human settlements development.*



2. *The Title deeds restoration grant was reduced with R1.17 million which required a budget adjustment.*
3. *Other Human Settlements development grant funding was reduced by R32 million as the provincial department is responsible for the construction of the top structures and a capital portion was moved to the next financial year.*
4. *Financial management capacity building grant of R200 000 for bursaries in financial and related fields were promulgated as well as a R500 000 allocation for service delivery and capacity building.*
5. *Revenue and expenditure adjustments were necessary as alluded to in the mid-year financial performance report.*

Capital Budget adjustments are as follows:

After considering the performance of the capital budget to date, it was clear that some adjustments needed to be done, the following is highlighted:

1. *The construction of the Wittedrift stormwater upgrades were allocated an additional R1 million to make provision for the conclusion of the first phase of the project, further funding will be allocated in the next budget cycle to complete the works.*
2. *The budget for the Brakkloof electrical substation has been moved to the next financial years as the project is currently still in the planning and design and tender phase, this equates to a reduction of R 6.3 Million as the substation equipment require a 52 week manufacturing time.*
3. *The electrification 204 houses in Ebenezer were completed and more funding is made available in the next financial year. Funding is again made available in the outer years for the continuation of the electrification of informal settlements after proper planning and design processes are completed.*
4. *An additional amount of R400 000 was made available for the installation of more high mast lighting to enhance the safety of communities.*
5. *The funding for the Natures Valley water treatment works had to be moved to the outer year as the appointed contractor failed to provide the required guarantees.*

The detail of all the capital adjustments can be found in the attached detailed capital revision documents.

Operational budget adjustments

The mid-year performance report has highlighted the fact that adjustments to revenue targets are necessary, the factors that contribute to this is a slight underperformance of service charges for sanitation and refuse removal of R3.6 million as well as a R3 million downward adjustment in electricity revenue. The units of energy consumed continues to decline due to SSEG and from an analysis of past consumption trends it is evident that Bitou is currently selling less units of energy than 11 years ago.

The revenue from assessment rates have been adjusted upwards by approximately R2 million indicative of continued investment in the housing market and a growth in the rates base.

On a positive note, additional operational income from augmentation and development charges contributed to an increase in revenue of approximately R6 million.

Additional income discovered through the efforts of the revenue enhancement program is gaining momentum and we expect that the true effect of these additional revenue streams will be evident in the next budget cycle.

Various expenditure adjustments were necessary, with an adjustment in overtime and standby again necessary due operational demands coupled with vacancies that were not filled to date. Various critical vacancies were recently filled, and a close eye is kept on these expenditure items to ensure that it remains within the budgetary allocation.

Bulk purchases required a downward adjustment as a reduction in electricity purchases were evident, a slight upward adjustment in contracted services associated with traffic fines issuing was necessary. Major adjustments were necessary to provide funding for the accommodation of trainee traffic officers that were initially not budgeted and the EPWP program where additional appointments were made without funding being available in the originally approved budget.

The aforementioned are only a few of the items that require adjustment, in total revenue increases with R10.6 million and operational expenditure increases with R9.8 million, more detail on the adjustments are contained in the budget executive summary and budget schedules.

In Conclusion:

The adjustments proposed in the budget submitted here today moves to ensure that service delivery is maintained and extended to all communities in the Bitou area, it also serves to ensure that the capital program will be executed as planned, and that the human settlements program is rolled out successfully. We remain resolute in promoting good governance and continue to strive to improve the financial viability of the municipality.

I would like to express my appreciation to the Municipal Manager, the budget office staff and all other officials that contributed to the adjustments budget tabled here today.

Speaker, with this being said, I present the mid-year adjustments budget for consideration and approval."

Resolved

1. That the mid-year (second) Annual Adjustments Budget of Bitou Municipality for the financial year 2024/2025, be approved as indicated in the following tables:
 - (a) Table B2: Adjustments Budget Financial Performance (expenditure by standard classification)
 - (b) Table B3: Adjustments Budget Financial Performance (expenditure by municipal vote)
 - (c) Table B4: Adjustments Budget Financial Performance (revenue by source)
 - (d) Table B5: Adjustments Budget Capital Expenditure for both multi-year and single year by vote, standard classification and funding
 - (e) Table B6: Budgeted Financial Position
 - (f) Table B7: Budgeted Cash Flow
 - (g) Table B8: Cash backed reserves/Accumulated surplus reconciliation
 - (h) Table B9: Asset Management

m.p

- (i) Table B10: Basic service delivery measurement
 - (j) Supporting Tables SB1 – SB 20
2. That the Service Delivery Budget Implementation Plan be reviewed, where necessary within directorates where applicable and impacted on through the approval of the Adjustments Budget.
 3. That the Adjustments Budget be submitted to the authorities and in the format as required by By-law.
 4. That the Accounting Officer launch an investigation into the unauthorised expenditure incurred in respect of the accommodation for the traffic officers attending the traffic college and a report be submitted to the Council.
 5. That the Ward information on page 85 relating to the upgrading of the New Horizons Community Hall be rectified to read Ward 4.

Proposed: Councillor J N Kamkam

Seconded: Councillor W J Nel

EXECUTION: Manager Budget and Treasury
cc. acting Director: Financial Services

Section 3: Corporate Services

Resolution C/3/273/02/25

REPORT ON MITIGATING EXCESSIVE SICK LEAVE AND IMPLEMENTING WORKPLACE WELLNESS PROGRAMS

Portfolio Comm: Finance and Corporate Services

File Ref: 4/3/5/1/2

Demarcation: All Wards

Delegation: Council

Resolved

That the Council takes note of the report.

Proposed: Councillor W J Nel

Seconded: Councillor A R Olivier

EXECUTION: HR Officer: Employee Assistance Programs
cc. Manager Human Resources Management

m.p

Resolution C/3/275/02/25**ESTABLISHMENT OF EMPLOYMENT EQUITY MONITORING COMMITTEE****Portfolio Comm:** Finance and Corporate Services**File Ref:** 4/3/5/1/2**Demarcation:** All Wards**Delegation:** Council**Resolved**

1. That the Human Resources Management Division be mandated to commence with the elections of Officials to serve on the Employment Equity Monitoring Committee and that the said process be finalised by 28 February 2025.
2. That concerted efforts be made to ensure compliance with the election criteria in respect of the establishment of the Employment Equity Monitoring Committee.
3. That a report be submitted to the next Local Labour Forum to nominate LLF members to serve on the Employment Equity Committee which consist out of the following;
 - a. *One representative from each recognized Labour Union; and*
 - b. *Two Officials from the Local Labour Forum to serve on the Employment Equity Monitoring Committee.*
4. That it be noted with concern that previous decisions (resolutions C/3/41/06/22 and C/3/50/08/22) regarding related issues were closed off without being executed.

Proposed: Councillor A R Olivier**Seconded:** Councillor J N Kamkam**EXECUTION:** Manager HR Administration

cc. Manager Human Resources Management

Section 4: Community Services

No Items for consideration

m.p

Section 5: Engineering Services**Resolution C/5/195/02/25****MUNICIPAL INFRASTRUCTURE GRANT (MIG): REVISION OF DETAILED PROJECT IMPLEMENTATION PLAN (DPIP)**

Portfolio Comm: Engineering & Community Services
File Ref: 5/7/1/12

Demarcation: All Wards
Delegation: Council

Resolved

1. That the Council note the Revised Detailed Project Implementation plan (DPIP).
2. That Council approve the amendment to the Detailed Project Implementation Plan for the remainder of 2024/25 in the interest of conditional grant framework compliance.

Proposed: Councillor A R Olivier
Seconded: Councillor W J Nel

EXECUTION: Manager: Project Management Unit
cc. Director Engineering Services

Resolution C/5/196/02/25**CAPITAL PROJECTS IMPLEMENTATION PLAN (CPIP): MONTHLY PROGRESS REPORT FOR PERIOD ENDING JANUARY 2025**

Portfolio Comm: Engineering & Community Services
File Ref: 5/7/1/12

Demarcation: All Wards
Delegation: Council

Resolved

1. That Council takes cognizance of the Capital Projects Implementation Plan (CPIP) for the period ending January 2025.
2. That the concerns relating to the slow / delayed expenditure on capital projects be noted.

Proposed: Councillor A R Olivier
Seconded: Councillor N P Kolwapi

EXECUTION: Manager: Project Management Unit
cc. Director Engineering Services

m.p

Resolution C/5/197/02/25**ASSESSMENT OF THE QUALITY AND OVERALL ACCEPTABILITY OF WORKS PERFORMED UNDER THE CONTRACT SCM/2023/57/ENG: UPGRADING OF STORMWATER: PHASE 1**

Portfolio Comm: Engineering & Community Services
File Ref: 8/1/3

Demarcation: All Wards
Delegation: Council

Resolved

1. That Council takes note of the report.
2. That the Municipal Manager conduct an investigation to determine whether there was potential fruitless and wasteful expenditure, identify the official responsible, and report the findings to the Council.

Proposed: Councillor J N Kamkam
Seconded: Councillor D J Swart

FOR INFORMATION: Municipal Manager
cc. Director Engineering Services

Resolution C/5/198/02/25**WAIVER AUGMENTATION LEVIES: TECHNICAL ENGINEERING FACILITY WITTEDRIFT HIGH SCHOOL**

Portfolio Comm: Engineering & Community Services
File Ref: 5/5/1/2

Demarcation: Ward 1
Delegation: Council

Resolved

1. That Council approves the application to waive water and sanitation augmentation levies estimated to be R 295 985.34 excl VAT for the proposed new development of a Technical Engineering Facility at the Wittedrift High School (Erf 41 Wittedrift).
2. That the waiver of the electrical augmentation fee be conditional to the installation of SSEG (Solar Panels) by the applicant for the proposed new development of a Technical Engineering Facility at the Wittedrift High School (Erf 41 Wittedrift).
3. That the applicant for the proposed new development of a Technical Engineering Facility at the Wittedrift High School (Erf 41 Wittedrift) install water harvesting measure (i.e. rainwater tanks) for non-potable water.

Proposed: Councillor J N Kamkam
Seconded: Councillor N P Kolwapi

EXECUTION: Manager: Project Management Unit
cc. Director Engineering Services

m.p

Section 6: Planning & Development

No Items for consideration

11. URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER

None received.

12. CONSIDERATION OF NOTICES OF MOTION

None received.

13. CONSIDERATION OF NOTICES OF QUESTION

The Speaker read the following motion of question into the record;

13.5 MOTION OF QUESTIONS DATED 20 FEBRUARY 2025, MOVED BY COUNCILLOR S A L MANGXABA AND SECONDED BY COUNCILLOR C N-J TERBLANCHE

The Speaker stated that in terms of the by-law relating to the rules of order for the conduct of meetings of the Council of Bitou Local Municipality, a motion of questions must be delivered within 6 working days before it is introduced at the Council as stipulated in Rule 37.

It was therefore;

Resolved

That the notice of questions dated 20 February 2025, moved by Councillor S A L Mangxaba and seconded by Councillor C N-J Terblanche will not be considered as it was not delivered within 6 (six) working days as per Rule 37 of the By-law relating to the Rules of Order for the conduct of meetings of the Council of Bitou Local Municipality.

FOR INFORMATION

14. CONSIDERATION OF MOTIONS OF EXIGENCY

None received.

m-p

15. IN-COMMITTEE MATTERS**15.1 CONFIRMATION OF MINUTES: (IN-COMMITTEE)**

Minutes of the Ordinary Council In-Committee meeting of 27 January 2025, be and are hereby **CONFIRMED AND SIGNED.**

Proposed: Councillor A R Olivier

Seconded: Councillor W J Nel

15.2 CONSIDERATION OF IN-COMMITTEE REPORTS (NON- DELEGATED MATTERS)

None received

16. RECORDING OF COUNCILLORS PRESENT

The Speaker, Councillor M P Busakwe, requested that Councillors verbally record their presence during the Special Council IN-Committee meeting in the following order.

Councillor J N Kamkam, Councillor N P Kolwapi, Councillor W J Nel, Councillor A R Olivier, Councillor R Willemse, Councillor D J Swart, Councillor C N-J Terblanche, Councillor K De Bruin, Councillor N T Seti, Councillor S A L Mangxaba, Councillor S E Gcabayi, Councillor T Mhlana and Councillor M P Busakwe,

17. CLOSURE

The Speaker adjourned the Special Council meeting Open meeting at 12h25 and convened the In- Committee meeting at 12h27.

The In-Committee meeting ended at 12h28

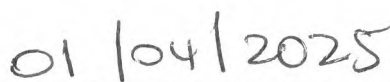
CONFIRMED AND SIGNED

SIGNATURE:



The Speaker, M P Busakwe

DATE:



m-p



ATTENDANCE REGISTER

SPECIAL COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON THURSDAY, 27 FEBRUARY 2025 AT 09H00

<u>NAME</u>	<u>SIGNATURE</u>
COUNCILLOR M P BUSAKWE (Speaker)	m. Busakwe
COUNCILLOR K DE BRUIN	
COUNCILLOR S E GCABAYI	S. E. Gcabayi
COUNCILLOR J N KAMKAM (Executive Mayor)	J. N. Kamkam
COUNCILLOR N P KOLWAPI (Deputy Executive Mayor)	N. P. Kolwapi
COUNCILLOR S A L MANGXABA	
COUNCILLOR T MHLANA	T. Mhlana
COUNCILLOR W J NEL	
COUNCILLOR A R OLIVIER	
COUNCILLOR N T SETI	N. T. Seti
COUNCILLOR D J SWART	
COUNCILLOR C N-J TERBLANCHE	C. N-J. Terblanche
COUNCILLOR R WILLEMSE	R. Willemse

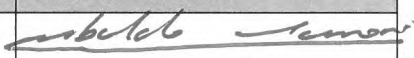



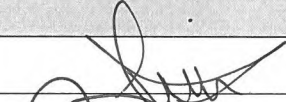


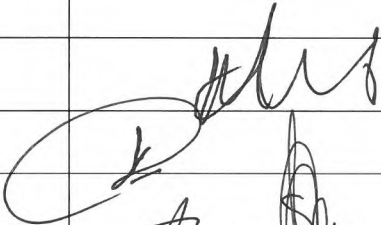



m.p

ATTENDANCE REGISTER

BITOU LOCAL MUNICIPALITY

SPECIAL COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON THURSDAY, 27 FEBRUARY 2025 AT 09H00

OFFICIALS

DESIGNATION	NAME	SIGNATURE
Municipal Manager	Mr M Memani	
DIRECTORS		
Director: Engineering Services	Mr V Felton	
Acting Director: Development and Planning	Mr C Schliemann	
Director: Corporate Services	Mr L Loliwe	
Acting Director: Financial Services	Mr. A Zindlu	
Acting Director: Community Services	Mr S Vandala	
MANAGERS		
Manager Administration	Ms T M Wildeman	
Head Committee Services & Councillors Support	Ms J Jansen	
Committee Clerk	Ms T Mpembe	
Senior Manager Governance & Compliance	Mr F Lotter	
Manager: Legal Services	Mr A Croutz	
Manager: Office of the Speaker	Mr M James	
Chief Audit Executive	Mr C Koeberg	
Manager: Executive Mayor	Mr T Liwani	
Manager: Communications, Customer Relations Management	Mr A Namntu	
Manager: Deputy Executive Mayor	Mr V Thomas	
Chief Risk Officer	Ms C Van Staden	
Manager: Planning	Mr C Schlieman	
Town Planner	Mr M Buskes	

m.p

ATTENDANCE REGISTERBITOU LOCAL MUNICIPALITY

SPECIAL COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON THURSDAY, 27 FEBRUARY 2025 AT 09H00

OFFICIALS

DESIGNATION	NAME	SIGNATURE
HR Manager	T Machelesi	
IHS MANAGER	F Maki	

MP



ATTENDANCE REGISTER

Interested members of the Public

Thank you for attending.

Name	Contact number	Email address	Representing	Signature
Debi Nicholson		debiknicholson@msn.com	Public	DN
C-van Gers	0827745008	steyl@pebble.beach.co.za	KPH	
Thembakazi	073 2524117	tzingojagmail.com	Public	TS
LINATHI	0768114019	—	Public	
Enkokume	0832446968 0832446968	—	Public	
Nomfundiso			11	
Abuluma	0719891558	Zondomakes72@gmail.co	4	
NOMBENGO	0732029809	34		

SPECIAL COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON THURSDAY, 27 FEBRUARY 2025 AT 09H00

3
j

ATTENDANCE REGISTER



Interested members of the Public

Thank you for attending.

Name	Contact number	Email address	Representing	Signature
Bence Grootboom	0602350476		Ward 5 Council	<i>Bence</i>
Z. Mkh... ..	0810117686		Back of Nkambela	<i>Z. Mkh...</i>
Nontundiso Nkomo	0732160844		Back of Nkambela	<i>Nt-A</i>
Nomfento Mtwene			ll ll ll	
A. Mote ngwa	0618525669	amanda@gmail.com	ll	<i>A</i>
Ntombizakhe Goni	0732029809		ll	<i>MPENI</i>

SPECIAL COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL OFFICES, SEWELL STREET, PLETTENBERG BAY ON THURSDAY, 27 FEBRUARY 2025 AT 09H00