Bitou	BITOU MUNICIPALITY						
	NOTICE – REQUEST FOR QUOTATION						
	ADVERTISED ON:	MUNICIPAL NOTICE BOARD; MUNICIPAL WEBSITE					
	NOTICE NO:	467/	2024	QUOTATION NO:	SCM/RFQ/2025/70/MM		
Quotations are hereby invited for:	Provision of Sound System, Stage and Artist, dancers. Management for the Street light Festival Celebration on the 16 December 2024 in Plettenberg Bay Main Street.						
PUBLISHED DATE:	05 December 2024		CLOSING DATE:		12 December 2024		
CLOSING TIME	No later than 12H00. Tenders will be opened immediately thereafter, in public at the Bitou Municipality, Supply Chain Management Unit, Shop 59, 2 nd Floor, Mellville's Corner, C/o Main & Marine Drive, Plettenberg Bay.						

AVAILABILITY OF QUOTATION DOCUMENTS:

Quotation Documents will be available electronically free of charge from the following email address: scmtenders@plett.gov.za

Printed copies of the Quotation Documents will be available as from 12h00 and thereafter, on weekdays from 07h30 until 16h30, at Bitou Municipality: Supply Chain Management, Shop 59, 2nd Floor, Mellville's Corner, C/o Main & Marine Drive, Plettenberg Bay, at a non-refundable fee, payable to a cashier at Bitou Municipality, Shop 54, 2nd Floor, Mellville's Corner, C/o Main & Marine Drive, Plettenberg Bay.

Bitou Municipality is a public recipient and can therefore be selected on the list given by any of the banks. By selecting 'Bitou Municipality", the funds will be diverted to our new account with Standard bank. Proof of payment will be required upon collection of Bid documents. Quotation Number to be used as payment reference with name of payee.

Date Available: 05 December 2024 Non-refundable Fee: R120.00

QUOTATION SUBMISSION RULES:

- 1. Quotations are to be completed in accordance with the conditions and Tender rules contained in the Quotation document.
- The Quotation Document & supporting documents must be placed in a sealed envelope and externally endorsed WITH THE QUOTATION NUMBER, DESCRIPTION & CLOSING DATE OF THE QUOTATION.
- 3. Quotation Documents must be deposited in the Quotation Box, at the Supply Chain Management Division, Shop 59, 2nd Floor, Mellville's Corner, C/o Main & Marine Drive, Plettenberg Bay. The dimension of the slot of the Quotation box is: 5 cm x 30 cm and submissions may not exceed the thickness per envelope.
- 4. Quotation may only be submitted on the Quotation documentation issued by the Municipality.
- 5. The Bitou Municipality does not bind itself to accept the lowest or any Quotation and reserves the right to accept any Quotation, as it may deem expedient.
- 6. Suppliers who are not yet registered are required to register on the Municipality's Accredited Supplier Database (CSD). Application forms are obtainable from the website https://secure.csd.gov.za.

Quotation shall be evaluated in terms of the Bitou Municipality Preferential Procurement Policy		Suppliers may claim preference points in terms of the 80/20 .				
		Price Specific Goals: (20	:80			
			Status Level contributor :10			
		· ·	n of Local Area Enterprises :10			
		Total Points	:100			
Preferential Procurement Policy - Local Procurement		None				
Preferential Procurement Regulations, 2022- Local Content Requirement		None				
Site Meeting/Information Session		N/A	Validity Period 60 Days			
ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:		ANY ENQUIRIES REGARDING THE QUOTATION PROCEDURE MAY BE DIRECTED TO:				
Section:	Office of the Municipal Manager	Section:	Supply Chain Management			
Contact Person:	Mr. S. Liwani	Contact Person:	Ms. BL Nteleza			
Tel:	044 501 3439	Tel:	E-mail Enquiries Only			
E-mail:	sliwani@plett.gov.za	E-mail:	scmtenders@plett.gov.za	scmtenders@plett.gov.za		