



OFFICE OF THE EXECUTIVE MAYOR

Enquiry: Mr. Sivuyile Liwani

Tel: 044 – 501 3484

E-mail: sliwani@plett.gov.za

GRANT-IN-AID: RE-ADVERTISEMENT COUNCIL RESOLUTION: **C/1/252/09/24 **BITOU MUNICIPAL (WC047)** **NOTICE NUMBER: 331/2024****

Organizations and bodies that qualify for financial assistance in terms of the criteria and prescriptions contained in Bitou Municipality's Grant-in-Aid Policy and Section 67 of the Municipal Financial Management Act 2003 are hereby invited to submit proposals for programs they endeavour to undertake during the calendar year 2024. Organizations that previously applied must reapply.

Only applications submitted on the prescribed application form and accompanied by all the required information, documentation, financial statements, covering letter, etc., will be considered.

Submission Deadline: Applications must be dropped into the submission box on **Monday, 30 September 2024** by the end of business.

Application forms are available at various municipal offices during office hours and on the Bitou Municipality website: www.bitou.gov.za.

For any queries, please contact: **Mr. Sivuyile Liwani** on telephone number, 044 501 3484 and sent an email to sliwani@plett.gov.za.

Note: *Bitou Municipality reserves the right not to make any award and will make no award to organizations that have received funds in the previous book year but have not submitted a final report on its previous expenditure.*

MBULELO MEMANI
ACTING MUNICIPAL MANAGER
BITOU LOCAL MUNICIPALITY

GENERAL CONDITIONS AND REQUIREMENTS APPLICABLE TO GRANT-IN-AID

1. The closing date for applications for Grant-in-Aid is 30 September 2024. No late applications will be considered or accepted.
2. Applications submitted are valid for the current financial year. Organizations requiring further financial aid must apply afresh in the next financial year.
3. Applications for grants will **ONLY BE CONSIDERED**, if submitted on the prescribed application form.
4. The below supporting documentation or attachments are **COMPULSORY**: -
 - i. A copy of the Organization's **registration certificate**.
 - ii. A copy of the Organization's **constitution**.
 - iii. A copy of the Organization's **business or project plan**.
 - iv. The latest **audited financial statements** (if latest year not reflected, statements for previous year should be submitted).
 - v. A copy of the Organization's **confirmation of banking details**.
 - vi. Copies of the Organization's **last 12 months' bank statements**.
 - vii. A copy of the **latest municipal account**.
5. No application will be considered unless the constitution contains a **dissolution clause** to the effect that in the event of the organization's dissolution, any remaining assets shall be handed over to an organization or society with similar objectives.

The envelope with all the required documentation as per paragraph 3 and 4 above, must be dropped into the submission box:

**Municipal Main Building
Sewell Street
Plettenberg Bay
6600
Attention: Mr. Sivuyile Liwani**

Tel: 044 – 501 3484

E-mail: sliwani@plett.gov.za

6. All decisions of the Council are final, and no further correspondence in respect of the outcome of an application will be entertained.