

## Section 1: Office of the Municipal Manager

ITEM C/1/241/08/24

### 2022-2027 INTEGRATED DEVELOPMENT PLAN (IDP) – 2024/25 IDP ANNUAL REVIEW, BUDGET AND PMS TIME SCHEDULE

**Portfolio Comm:** Strategic Services & Office of the MM      **Demarcation:** All Wards  
**File Ref:** 2/8/5      **Delegation:** Council

**Attachments:** Annexure “A” IDP/Budget and PMS time schedule  
Annexure “B” MEC Comments

**Report from:** Municipal Manager

**Author:** IDP Manager

**Date:** 12 August 2024

#### **PURPOSE OF THE REPORT**

The purpose of this item is for the tabling and adoption of the 2024/2025 IDP review, Budget and PMS time schedule.

#### **BACKGROUND/DISCUSSION**

##### 1. Integrated Development Plan

Section 34 of the Municipal Systems Act, Act 32 of 2000 compels each municipal council to review and amend its Integrated Development Plan in line with the MEC’s comments and changing circumstances so demand.

Council adopted the 2022 – 2027 IDP under resolution: C/1/55/05/22. Section 34 requires that Council review and amend the IDP as explained above.

#### **FINANCIAL IMPLICATIONS**

No financial implications

#### **EXECUTIVE SUMMARY**

The 2022-2027 IDP is currently under its 3rd revision and fully complies with the regulations set forth in the Municipal Systems Act, as indicated in the attached MEC letter.

As part of the revision process, we are looking to implement "Ward Based Planning (WBP)." This project will be initially piloted in Wards 1, 3, and 7 due to their rural nature and population size,

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which make them more manageable for this initial phase. It is our hope to expand this initiative to cover all Wards next year.

The implementation of Ward Based Planning comes with several benefits:

1. **Community Empowerment:** WBP fosters community involvement and ownership in the development process, ensuring that residents' needs and priorities are taken into account.
2. **Improved Service Delivery:** By aligning ward-level plans with local authority plans, WBP has the potential to enhance the efficiency and effectiveness of service delivery, potentially reducing the occurrence of service delivery protests.
3. **Enhanced Public Participation:** WBP promotes maximum public participation, promoting a sense of responsibility and collaboration among community members.
4. **Reliable Planning:** It offers a dependable method for developing realistic, integrated, and focused plans at the ward level, which are essential for effective local governance.

Collectively, these benefits contribute to more responsive and accountable local governance, ultimately leading to an improved quality of life for community members.

### **Mechanism for participation**

During the final phases of the Integrated Development Plan (IDP) and Budget roadshows, we observed a notable decrease in the attendance of participants. This reduction in the number of participants has had a discernible impact on the comprehensive quality of the IDP process.

To proactively respond to this declining trend in participation, we are recommending a strategic approach. We propose an integration of the September/October public meetings with the Ward Council report-back meetings. Additionally, we are planning to introduce Ward-Based Planning in three specific wards. This initiative will entail an extensive and inclusive public engagement process, coupled with a comprehensive ward planning procedure. This comprehensive approach aims to revitalize community involvement and enhance the quality of the IDP process.

### **RELEVANT LEGISLATION**

The time schedule was compiled in accordance with:

1. Municipal Systems Act, Act 32 of 2000
2. Municipal Finance Management Act, Act 53 of 2003
3. Local Government: Municipal Planning and Performance Management Regulations, 2001
4. Garden Route District Municipal Framework
5. Western Cape Government Provincial Calendar

### **Comments: Acting Director Financial Services**

The recommendation by the Municipal Manager is supported.

### **Comments: Acting Director Corporate Services/Manager Legal Services**

The recommendation by the Municipal Manager is supported.

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### **Comments: Director: Community Services**

The recommendation by the Municipal Manager is supported.

### **Comments: Acting Director: Planning & Development**

The recommendation by the Municipal Manager is supported.

### **Comments: Director: Engineering Services**

The recommendation by the Municipal Manager is supported.

### **RECOMMENDED BY THE ACTING MUNICIPAL MANAGER**

1. That Council adopts the IDP, Budget and Performance time schedule.
2. That Council notes the piloting of the Ward Based Planning process for Wards 1, 3 and 7.
3. That a public notice be placed in the local newspaper and municipal website.