

NON-PIVOTAL DISCRETIONARY GRANT 2024/25 FUNDING WINDOW

SME DG, ENTREPRENEURSHIP DEVELOPMENT PROGRAMME, INFORMAL TRADERS AND MICRO ENTERPRISES DEVELOPMENT PROGRAMME (ITAMED), REGISTERED CO-OPERATIVES PROJECT AND NGOS/NPOS/CBOS PROJECT

The W&RSETA hereby invites applications from qualifying companies as per Application Criteria indicated in the table below for participation in the 2024/25 Non-PIVOTAL Discretionary Grant funding opportunity.

The interventions available for funding, and related eligibility criteria, are listed below.

#	INTERVENTION	TARGET	APPLICATION AND ALLOCATION CRITERIA	MANDATORY REQUIREMENTS
1	<p>SME DISCRETIONARY GRANT</p> <p>Purpose: To support Small and Micro Enterprises (companies with less than 50 employees) to participate in skills development interventions.</p> <p>Funding for SME DG intervention is divided into three (3) categories (Category A, B & C). Applicants are advised to adhere to application criteria for each category applied for.</p> <p>RATES:</p> <p>Category A: Funding is to the value of R9 500,00 per SME and is to be utilised solely for training/skills development of SME employees.</p> <p>Category B: Funding is to the value of R9 500,00 per participating SME to be utilised as follows:</p> <ul style="list-style-type: none"> • R3 000 allocated for training of SMEs on a minimum of 2 training modules; • R5 500 allocated as Business Support Grant for purchase stock or business equipment as per the identified needs of each participating SME; • R500,00 allocated as management and delivery fee to contracted SDPs/ TVETs/HETs. <p>Category C: Funding is to the value of R9 000,00 per SME and is to be utilised for training of SME employees to the value of R3 500,00 and business support grant capped at R5 500,00 for the purchase of stock or business equipment.</p>	<p>3 000 registered small and micro companies operating in the Wholesale and Retail Sector.</p> <p>The project will be implemented by all W&RSETA Provincial Offices within their regions with each Provincial Office targeting 300 SMEs to participate in the intervention.</p>	<p>Only applications received on or before the closing date will be considered.</p> <p>Application for funding under SME DG Category A will be open to Holding Companies, W&R Employers, Franchisors, Business Associations and organisations implementing small business support programmes.</p> <p>Applications for SME DG Category B will be open to W&RSETA accredited Skills Development Providers or Skills Development Providers with scope to train W&RSETA programmes/ TVET Colleges/ HET institutions that would apply for DG SME Funding Window on behalf of the SME's.</p> <p>Applications for SME DG Category C will be open to individual SMEs applying in their own capacity as SMEs.</p>	<p>ALL Applications for SME DG Categories A, B & C to include the following:</p> <ul style="list-style-type: none"> • Signed Agreement with identified SMEs on the W&RSETA SLA template (Category A and B only); • Signed Agreement with identified accredited Skills Development Providers on the W&RSETA template (Category C only); • Implementation Plan for the Project with details of the training programmes and start and end dates; • Bank Letter confirming banking details of the applicant that is not older than one month. • Accreditation Information for the applicant viz: <p>i) Category A:</p> <ul style="list-style-type: none"> • Proof of registration to the Holding Company/ Franchisor/ Business Association for each SME applied for. • Proof of enrolment/acceptance for the SME for participation in Applicant's accelerator / incubator programme • List of SMEs that have been recruited to participate in the intervention (SME DG Category A and B only). <p>ii) Category B:</p> <ul style="list-style-type: none"> • Proof of Accreditation of the SPD/TVET/HET with W&RSETA • List of SMEs that have been recruited to participate in the intervention (SME DG Category A and B only). <p>ii) Category C:</p> <ul style="list-style-type: none"> • CIPC documents • Fully completed and signed Small Business Skills Development and Support DG Application Form. • Recruited Companies must be small companies (<50 employees) operating in the Wholesale and Retail Sector • Recruited SMEs to have a W&RSETA linked SDL number/ N-number to participate. Companies without SDL, X or N numbers will be required to complete and submit the Non-Levy Paying Entity Registration form indicating their retail activities; thereafter an N Number will be created for them. • Only SMEs that are currently registered with CIPC to be recruited for participation. <p>1.6 Allocation will only be made to Applicants that meet the criteria indicated above.</p>

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2	<p>Entrepreneurship Development</p> <p>PURPOSE OF THE GRANT: To train and support small and developing entrepreneurs who are operating or intend to operate in the Wholesale and Retail sector. The programme must lead to a formally recognized certificate.</p> <p>RATES: Funding is to the value of R8 000,00 per EDP participant. This covers cost of training to the value of R7 500,00 and M&D to the value of R500,00 per participant. Contracted Implementing Parties will also manage and administer Reasonable Accommodation of R2000,00 per participant and Business Support Grant of R10 000,00 per participant that will be utilised for the purchase of stock or business equipment.</p>	<p>300 Entrepreneurs</p> <p>FS (60) MP (60) LIM (60) NC (50) EC (70)</p>	<p>Only applications received on or before the closing date will be considered. Applications will be open to:</p> <ol style="list-style-type: none"> Wholesale & Retail Companies implementing Business Accelerator / Incubation programmes; Skills Development Providers and Education and Training Institutions that are accredited to offer Wholesale & Retail and related qualifications, as well as TVET/HET Institutions and Development Agencies implementing Entrepreneurial Programmes. Preference will be given to SDPs/Training Institutions accredited for the Informal Small Business Practice / Small Retail Business Owner Occupational Qualification. Preference will also be given to Emerging Skills Development Providers and Skills Development Providers based in rural areas and townships. 	<p>In order to be considered for the implementation of the EDP, applicants must submit the following as part of their application:</p> <ol style="list-style-type: none"> A fully completed and signed W&RSETA Small Business Skills Development and Support DG Application Form; Proof of appointed SDP accreditation to deliver Small Retail Business Owner Occupational Qualification or Wholesale and Retail related qualifications/part qualifications on Business Practice/ Business Management/ Wholesale and Retail Management/Operations qualifications, part qualifications or skills programmes. 3 Reference Letters from organisations that they had worked with on similar projects. (SDPs) Reference letters must indicate their performance on the past project; Letters of Support from Local Councils/Structures in areas where emerging Entrepreneurs will be recruited e.g. NYDA, Local Economic Development, Local Councils, Traditional Leaders etc.; CVs of Facilitators / mentors indicating relevant experience in coaching or mentoring businesses; Project Proposal with implementation plan detailing key activities and timeframes for each activity. (Timeframe not to exceed 6 months from date of registration)
3	<p>ITAMED</p> <p>Purpose: This programme is aimed at Informal Traders and Micro Enterprises and includes training of Informal Traders as well as provision of business support in the form of stock and business related equipment for ITAMED participants. Informal traders will comprise of non-levy paying entities, such as:</p> <ul style="list-style-type: none"> Spaza shops / tuck shop owners Street traders / hawkers Digital / on-line traders <p>RATES Total funding per participant on the ITAMED programme is to the value of R7 500,00 and includes R4 500,00 Management & Delivery fee per participant. All Contracted Implementing Parties will facilitate the procurement of stock and business equipment to the value of R3 000 for each participating Informal Trader. W&R Employers contracted to implement ITAMED programmes will also be required to assist Informal Traders to register their businesses with CIPRO.</p>	<p>3000 informal traders and micro enterprises.</p> <p>The project will be implemented in all provinces. Each Provincial Office has been allocated a target of 300.</p>	<ol style="list-style-type: none"> Only applications received on or before the closing date will be considered. Applications will be open to Wholesale & Retail companies as well as Skills Development Providers that are accredited to offer Wholesale & Retail and related qualifications. <ol style="list-style-type: none"> Preference will be given to Emerging Skills Development Providers and Skills Development Providers based in rural areas and townships. W&R companies that are applying for the programme and are not accredited providers, must enter into an SLA with an accredited W&RSETA Training Provider for the implementation of the programme. The copy of the SLA must be submitted as part of the application. The Provincial Manager will identify areas where the implementation of ITAMED will take place and inform the contracted party/parties accordingly. The Contracted Party will recruit Informal Traders for participation in the ITAMED programme within the identified areas and submit the list of recruited Informal Traders to the Provincial Manager for approval, two weeks before training takes place. Training for Informal Traders will be on non-credit bearing programmes. All participating learners will sign an attendance register during training and will be issued with Attendance Certificates on completion of the training. Programme Implementers may utilize the W&RSETA training material or supply their own programme. Appointed Wholesale & Retail Companies will be required to assist informal traders to register their businesses with CIPRO. 	<p>In order to be considered for the implementation of the ITAMED programme, applicants must submit the following as part of their application:</p> <ol style="list-style-type: none"> Signed W&RSETA Small Business Skills Development and Support DG Application Form Proposal Outlining the following: <ul style="list-style-type: none"> Intended approach and methodology; Implementation plan detailing training programme, key activities and timeframes for each activity. (Timeframe not to exceed 6 months from date of registration) List of Similar Work/Projects done in the past for the development of Informal Traders done; Recruitment Strategy; Three Recommendation Letters related to past projects; Partnership Letter from the District / Municipality or Traditional Council / Leader Proof of Accreditation Cost Breakdown; SLA with accredited Provider who will be contracted by employer to deliver training (Employer only)

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4	<p>Co-operatives and Community based Organizations Project</p> <p>Purpose of the Grant: To support and capacitate Co-operatives, NGOs/NPOs/ CBOs.</p>	<p>120 Organisations (100 NGOs/ CBOs/ NPOs; 20 Co-operatives)</p> <p>RATE: R3,000.00 per member for participating Co-operative or NGO/NPO/CBO</p> <ul style="list-style-type: none"> At least one member of an NGO/NPO/CBO should participate in this programme. (Maximum value of funding per NGO/NPO/CBO is R3 000,00). A minimum of 1 and maximum of 5 members per co-operative may participate in this programme (Maximum value of funding per Cooperative is R15000 depending on number of member participating). 	<p>a) W&RSETA-accredited providers or providers with scope to offer W&R programmes may apply to participate in this intervention;</p> <p>b) Preference will also be given to Skills Development Providers implementing programmes in rural areas and townships;</p> <p>c) Allocated Providers will be required to perform the following activities:</p> <ol style="list-style-type: none"> Recruit qualifying Cooperatives and/or NGOs/ NPOs/CBOs. Only Co-operatives/ NGOs/NPOs/CBOs that operate within the Wholesale and Retail sector or value chain Complete and submit the W&RSETA Benefit Template with the details of all learners who are taking part in the programme; Register learners on the W&RSETA Learner Management System or Benefit Template by the due date indicated in the Award Letter; Conduct training on a non-credit bearing intervention that addresses the skills needs of the participating organisations; Provide copies of Cooperative/NGOs/NPOs registration documents 	<p>In order to be considered for this programme SDPs must submit the following as part of their application:</p> <ol style="list-style-type: none"> Signed W&RSETA DG Application Form; W&RSETA accreditation certificate or letter of W&RSETA extension of scope; Provide list of Organisations (Co-operatives or NGO/NPO/CBO) that have been recruited to participate in the intervention (listed on the prescribed benefit template) Provide fully completed W&RSETA SME registration form for each organisation (Co-operatives or NGO/NPO/CBO) that will be participating in this programme.

Method of Application:

- All applications must be made online through the W&RSETA Management Information System (MIS) using an SDL number to access the system.
- Stakeholders must consult the relevant provincial office (where applicant is based) for assistance with access to the system where needed.

Allocation process:

- Allocations will be approved on the MIS by the W&RSETA.
- Applicants must accept the allocations awarded on the MIS.
- Award Letters will be issued to successful applicants upon acceptance of the allocations.
- Should stakeholders not receive an Award Letter by 30 September 2024, their application should be considered unsuccessful.
- The W&RSETA reserves the right to issue an award after this date should allocations be declined or not taken up.
- Award Letters must be signed and loaded on the MIS by the applicants within 5 working days.
- All learners for whom funding is awarded, must be registered by the W&RSETA on the MIS by **30 September 2024**. Failure to register learners within the stipulated timelines will result in the re-allocation of funding awarded.

Application Deadline:

Applications will close at midnight on **30 August 2024**. No late applications will be considered.

QUERIES

Please contact the relevant provincial office for assistance if needed:

Province	Contact Person	Contact Number	Provincial Email
Eastern Cape	Mzamo Matyobeni	043 726 3281	mmatyobeni@wrseta.org.za
Western Cape	Ashley Goliath	021 561 6500	agoliath@wrseta.org.za
Kwa-Zulu Natal	Angel Gambushe	031 277 0500	agambushe@wrseta.org.za
Gauteng North	Lekgethile Mothoa	012 430 4930	lmothoa@wrseta.org.za
Gauteng South	Jephrey Nene	011 656 0085	jnene@wrseta.org.za
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Mpumalanga	Portia Chiloeane	013 690 1214	pchiloane@wrseta.org.za
North West	Membray Mmolotsi	014 592 0483	mmmolotsi@wrseta.org.za
Northern Cape	Kabelo Thembu	053 831 4117	kthembu@wrseta.org.za
Free State	Senzenina Moroe	051 444 0766	smoroe@wrseta.org.za