|  |                           | BITOU MUNICIPALITY             |  |   |  |                         |                |                          |  |
|--|---------------------------|--------------------------------|--|---|--|-------------------------|----------------|--------------------------|--|
| P  |                           |                                | E – R  | - REQUEST FOR QUOTATIONS  |  |                         |                |                          |  |
| Bitou  | AD                        | ADVERTISED ON:                 |  | UNICIPAL NOTICE BOARD; MUNICIPAL WEBSITE  |  |                         |                |                          |  |
| Eifou  | NO                        | TICE NO:                       | 256/2024   |   | QUOTATION NO:  | SCM/RFQ/2025/18/COMM    |                | /18/COMM                 |  |
| Quotations are hereby<br>invited for:         Repairs and maintenance req  |                           |                                |  | uired at New Horizons sport field {caretaker house}   |  |                         |                |                          |  |
| PUBLISHED DATE:  |                           | 06 August 2024                 |  | CL  | CLOSING DATE:  |                         | 16 August 2024 |                          |  |
| CLOSING TIME Municipal   |                           |                                | r than <b>12H00.</b> Quotations will be opened immediately thereafter, in public at the Bitou<br>bality, Supply Chain Management, Shop 59, 2 <sup>nd</sup> Floor, Mellville's Corner, C/o Main &<br>Drive, Plettenberg Bay |   |  |                         |                |                          |  |
| AVAILABILITY OF QUOTATION DOCUMENTS:   |                           |                                |  |   |  |                         |                |                          |  |
| Quotation Documents will be available electronically free of charge from the following email address:<br><u>scmtenders@plett.gov.za</u>  |                           |                                |  |   |  |                         |                |                          |  |
| Printed copies of the Quotation Documents will be available as<br>from 12h00 and thereafter, on weekdays from 07h30 until 16h30,<br>at Bitou Municipality: Supply -Chain Management, Shop 59, 2 <sup>nd</sup><br>Floor, Mellville's Corner, C/o Main & Marine Drive, Plettenberg<br>Bay, at a non-refundable fee, payable to a cashier at Bitou<br>Municipality Shop 54, 2 <sup>nd</sup> Floor, Mellville's Corner, C/o Main &<br>Marine Drive, Plettenberg Bay.                                 |                           |                                |  |   | Bitou Municipality is a public recipient and can therefore be<br>selected on the list given by any of the banks. By selecting<br>'Bitou Municipality", the funds will be diverted to our new<br>account with Standard bank. Proof of payment will be required<br>upon collection of Bid documents. Quotation Number to be<br>used as payment reference with name of payee. |                         |                |                          |  |
| Date Available:  | Date Available: 06 August |                                | st 2024  |   | n-refundable Fee:  | R120.00                 |                | 00                       |  |
| QUOTATION SUBMISSION RULES:  |                           |                                |  |   |  |                         |                |                          |  |
| <ol> <li>Quotations are to be completed in accordance with the conditions and Quotation rules contained in the Quotation document.</li> <li>The Quotation Document &amp; supporting documents must be placed in a sealed envelope and externally endorsed WITH: THE RFQ NUMBER; DESCRIPTION &amp; CLOSING DATE OF THE QUOTATION.</li> </ol>  |                           |                                |  |   |  |                         |                |                          |  |
| <ol> <li>Quotation Documents must be deposited in the Quotation Box, at the Supply Chain Management Division, Shop 59, 2<sup>nd</sup> Floor, Mellville's Corner, C/o Main &amp; Marine Drive, Plettenberg Bay. The dimensions of the slot of the quotation box is: 5 cm x 30 cm and submissions may not exceed the thickness per envelope.</li> <li>The Bitou Municipality does not bind itself to accept the lowest or any Quotation and reserves the right to accept any Quotation,</li> </ol> |                           |                                |  |   |  |                         |                |                          |  |
| <ul><li>as it may deem expedient.</li><li>5. Suppliers who are not yet registered are required to register on the Municipality's Accredited Supplier Database (CSD).</li></ul>   |                           |                                |  |   |  |                         |                |                          |  |
| Application forms are obtainable from the website <a href="https://secure.csd.gov.za">https://secure.csd.gov.za</a> Suppliers may claim preference points in terms of the 80/20.   |                           |                                |  |   |  |                         |                | rms of the <b>80/20.</b> |  |
| Quotation shall be evaluated in terms of the Bitou<br>Municipality Preferential Procurement Policy   |                           |                                |  | Price:80Specific Goals: (20):10a)B-BBEE Status Level contributor:10b)Promotion of Local Area Enterprises:10Total Points:100 |  |                         |                |                          |  |
| Preferential Procurement Policy - Local Procurement  |                           |                                |  | No  | ne   |                         |                |                          |  |
| Preferential Procurement Regulations, 2022- Local Content<br>Requirement   |                           |                                |  | None  |  |                         |                |                          |  |
| Site Meeting/Informati   | Bay on Tues               | day 12 Augus<br>fter 10H05 wil | st 202   | orts Field, Plettenbe<br>24 at 10H00. Tender<br>be allowed to join t  | ers  | Validity<br>Period      | 60 Days        |                          |  |
| ANY ENQUIRIES REGARDING TECHNICAL INFORMATION<br>MAY BE DIRECTED TO:   |                           |                                |  | AN  | ANY ENQUIRIES REGARDING THE QUOTING PROCEDURE<br>MAY BE DIRECTED TO:   |                         |                |                          |  |
| Division:  | Facilities                | acilities and maintenance.     |  |   | sion: Supply Chain Management  |                         |                |                          |  |
| Contact Person:  | Anthony                   | thony Benjamin.                |  | Co  | ntact Person:  | Ms. BL Nteleza          |                |                          |  |
| Tel:   | 0832555                   | 32555244                       |  |   | :  | e-mail Enquiries Only   |                |                          |  |
| E-mail:  | <u>abenjam</u>            | benjamin@plett.gov.za          |  | E-n   | nail:  | scmtenders@plett.gov.za |                |                          |  |