



GARDEN ROUTE  
**FILM COMMISSION**

ENDLESS POSSIBILITIES

UNIT MANAGEMENT &  
CHAPERONE WORKSHOP 2024

**GARDEN  
ROUTE FILM  
COMMISSION**

- REPRESENTATIVE /DIVERSE
- THEORY 30% PRACTICAL 70%
- TRAINEE LEVEL
- SKILLS DEVELOPMENT
- JOB DESCRIPTION WITH PRACTICAL APPLICATION
- CAREER OPPORTUNITIES
- CARREER GROWTH
- UNIT BUILDS
- CHAPERONE DUTIES
- DEPT ROLE IN THE INDUSTRY
- NEXT STEPS



# UNIT DEPARTMENT

- UNIT MANAGEMENT
- Unit Managers are a key role in all formats of film in the industry.
- There is great potential for a career which may also lead to running one's own company.
- Over two days we will deal with the roles & responsibilities of the Unit Department, the career path and the practical application of the job.
- Learners will participate in setting up a unit, trailer & vehicle management and interaction with production and other departments.
- Our Unit Manager has worked on seasons of Bachelor, Bachelorette, Eternal Glory, Survival of the Fittest, Love Island and Getroud met Rugby both in the Garden Route and Nationally.



# CHAPERONES/DRIVERS DEPT

- Chaperones AND Drivers are key roles in the production wheel.
- This department is responsible for ensuring the logistic requirements of production are carried out and the crew/cast /clients are where they are supposed to be at any given time.
- Learners will receive an introduction to entering the industry as Drivers & Chaperones.
- Job requirements and Responsibilities
- A practical session will be completed to translate theory into practical.
- License requirements including how to apply and where for a PDP.



# If you wish to participate, please register as follows:

- **Send an email or WhatsApp to :**
- 082 759 2215 No calls please
- [admin@gardenroutefilmcommission.com](mailto:admin@gardenroutefilmcommission.com)
- **A SELFIE – Show us who you are!!**
- The Workshop will take place in Bitou, 11th -17th May 2024 and times will be communicated to you if selected, as space is limited.



# Next steps

- LEARNERS WILL BE GRADED ON A SUITABILITY SCALE
- SHOULD LEARNER/S SHOW APPTITUDE FOR THE JOB THEY WILL BE REFERRED TO CREW AGENCIES AS TRAINEES.
- LEARNERS WILL ALSO BE REFERRED FOR FURTHER ORIENTATION WITH OF OUR SUPPLIERS ON OTHER OPPORTUNITIES FOR WORK IN THE INDUSTRY
- LEARNERS WILL BE ADDED TO THE FILM COMMISSION CREW LISTS AS TRAINEES



# BUDGET INCLUSIONS

## LEARNERS

- MEALS
- TWO DAYS LUNCH AND CRAFT FOR LEARNERS.
- PRESENTERS DAILY PDIEMS

## ACCOMODATION

- ACCOMMODATION
- WORKSHOP PRESENTERS

## TRAVEL INCLUSIONS

- TRAVEL
- UNIT GEAR TRAVEL
- PRESENTERS TRAVEL
- LEARNERS TRANSPORT
- VEHICLE HIRE

## VENUE CONSIDERATIONS

- VENUE
- VENUE FOR PRACTICAL
- VENUE FOR THEORY

## SUNDRIES/OVERHEADS

- SUNDRIES
- FUEL
- PRINTED MATERIALS
- INSURANCE IF APPLICABLE
- UNIT GEAR RENTAL
- PRESENTERS /INDUSTRY PROFESSIONALS COSTS

Budget R20 000