

**RECOMMENDATIONS OF THE MAYORAL COMMITTEE AT ITS MEETING  
DATED 25 AUGUST 2023**

Please see below the recommendations by the Executive Mayoral Committee on the Items as listed in the Council Agenda, reflected under consideration of reports.

**Section 1: Office of the Municipal Manager**

Recommendation C/1/161/08/23

**2022-2027 INTEGRATED DEVELOPMENT PLAN (IDP) – 2023/24 IDP ANNUAL REVIEW, BUDGET AND PMS TIME SCHEDULE**

**Portfolio Comm: Strategic Services & Office of the MM**

**Demarcation: All Wards**

**File Ref: 2/8/5**

**Delegation: Council**

**Recommended by the Executive Mayor**

1. That the draft IDP Process Plan, Budget and Performance time schedule be noted.
2. That a notice be place in the local newspaper and municipal website for public inputs and comments.
3. That the draft IDP Review, Budget and Performance time schedule be referred to the Strategic Services and Office of the Municipal Manager Portfolio Committee for deliberation and comments.

**Section 2: Financial Services**

Recommendation C/2/146/08/23

**ANNUAL REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY 2022/23 FINANCIAL YEAR**

**Portfolio Comm: Finance and Corporate Services**

**Demarcation: All Wards**

**File Ref: 8/1/5/5/2**

**Delegation: Council**

**Recommended by the Executive Mayor**

1. That Council take note of the Annual Supply Chain Management Implementation Report for the period 01 July 2022 to 30 June 2023.
2. That the report be made public in accordance with Section 21 (a) of the Municipal Systems Act.

**Recommendation C/2/150/08/23****FINAL ANNUAL BUDGET: 2023/24 TO 2025/26 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (MTREF) OUTCOMES LETTER: BITOU****Portfolio Comm: Finance and Corporate Services****File Ref: 9/1/3/4****Demarcation: All Wards****Delegation: Council****Recommended by the Executive Mayor**

That Council take note of outcome letter for the 2023/24 Final Budget.

**Recommendation C/2/151/08/23****1ST ADJUSTMENT BUDGET – ADJUSTMENT BUDGET OF THE 2023/24 MTREF****Directorate: Finance & Corporate Services****File Ref: 9/1/3/4****Demarcation: All Wards****Delegation: Council****Recommended by the Executive Mayor**

1. That the 1st Annual Adjustments Budget of Bitou Municipality for the financial year 2023/2024, be approved as follows:
  - a) Table B2: Adjustments Budget Financial Performance (expenditure by standard classification)
  - b) Table B3: Adjustments Budget Financial Performance (expenditure by municipal vote)
  - c) Table B4: Adjustments Budget Financial Performance (revenue by source)
  - d) Table B5: Adjustments Budget Capital Expenditure for both multi-year and single year by vote, standard classification and funding
  - e) Table B6: Budgeted Financial Position
  - f) Table B7: Budgeted Cash Flow
  - g) Table B8: Cash backed reserves/Accumulated surplus reconciliation
  - h) Table B9: Asset Management
  - i) Table B10: Basic service delivery measurement
  - j) Supporting Tables SB1 – SB 20
2. That the Departmental Service Delivery Budget Implementation Plan be reviewed within directorates where applicable.
3. That the Adjustments Budget be submitted to the authorities and in the format as required by law.