

CURRICULUM VITAE TEMPLATE

Contact Number : 087 158 7701

Email : jobscape@nyda.gov.za

Facebook : National Youth Development Agency

Twitter : @NYDARSA

Physical Address: Shop P18A Piazza Level

Golden Acre Shopping Centre

9 Adderley Street

Cape Town

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TO BE IN OUR DATABASE?

Please complete the registration form and return it to the details listed above or drop it off at one of our branches.

Please note ALL fields are mandatory to complete

PERSONAL DETAILS:

| Date Form was completed | | | | |
|--|---|---------------------------------------|---|--|
| Full Names: | | ID No: | | |
| Surname: | | Date of Birth: | | |
| Home Telephone: | | Gender: | | |
| Cell phone No: | | Disabilities: | (Please tick the applicable selection) (Yes) (No) | |
| Work Telephone: | | Type of Disability: | | |
| E mail: | | Disability. | | |
| Postal Address | | Home Address | | |
| | | | | |
| | | | | |
| City/Town: | | Province: | | |
| Code: | | Code: | | |
| Municipality: | | District Municipality | | |
| Alternative contact person: | | Languages: | | |
| Cell phone No: | | | | |
| Population Group: | (Please tick the applicable selection) | Marital Status: | | |
| О. Сир. | (Black) (White) (Coloured) (Indian) (Other) | Occupation: | | |
| | If other state: | If scholar, state which level: | | |
| Driver's License: | (Please tick the applicable selection) | Have you completed | (YES) (NO) | |
| License Code: | (Yes) (No) (Code) | NYDA Job Preparedness Training? | (Please tick the applicable selection) | |
| The infor | mation I have provided is true and correct | YES | NO NO | |
| I understand that registration is not guarantee of placement YES NO | | | | |
| I hereby give permission to the NYDA to use this information I have YES NO | | | | |
| provided in search for employment and / or training opportunities. YES NO | | | | |
| Signature of JOBS Applicant | | | | |

EDUCATION AND TRAINING:

| Matric Results: | | | |
|-------------------------------|--------------|-------|------------|
| Last School Attended | | | |
| Year completed: | | | |
| Qualification/ Grade level | | | |
| achieved: | Subjects | Level | Symbol |
| | Gusjoute | 20101 | - Cymiller |
| | | | |
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| | | | |
| | | | |
| | | | |
| Tertiary or Highe | r Education. | | |
| | Education: | | |
| 1. Qualification obtained: | | | |
| Major subjects: | | | |
| | | | |
| Year completed: | | | |
| Name of Institution: | | | |
| 2. Qualification obtained: | | | |
| Major subjects: | | | |
| | | | |
| Year completed: | | | |
| Name of Institution: | | | |
| 3. Qualification obtained: | | | |
| Major subjects: | | | |
| Year completed: | | | |
| Name of | | | |

Computer Skills

| Satisfactory | Basic |
|--------------|-------|
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

| WORK EXPERIENCE: | | | |
|--|--|--|--|
| Name of Organisation: | | | |
| Period of Employment (yyyy/mm/dd): | | | |
| Position(s) held: | | | |
| Reason for leaving: | | | |
| | | | |
| Name of Organisation: | | | |
| Period of Employment (yyyy/mm/dd): | | | |
| Position(s) held: | | | |
| rosition(s) neid. | | | |
| Reason for leaving: | | | |
| Name of Organisation: | | | |
| Period of Employment | | | |
| (yyyy/mm/dd): Position(s) held: | | | |
| Reason for leaving: | | | |
| | | | |

REFERENCES (Mandatory fields if you have work experience)

| | NEI ERENCES (Mandatory fields if you have work experience) | | | |
|-----------|--|-----------|--|--|
| Name 1 | Organisation | Job Title | | |
| Telephone | Mobile | Email | | |
| | | | | |
| Name 2 | Organisation | Job Title | | |
| Telephone | Mobile | Email | | |

Supporting Documents Checklist (Please tick the applicable box)

| 1. | CV | |
|----|---|--|
| 2. | South African ID (copy) | |
| 3. | Latest School Report (copy) | |
| 4. | Matric Certificate (copy) | |
| 5. | Undergraduate Qualification (copy) | |
| 6. | Post-Graduate Qualification (copy) | |
| 7. | Any other certificates/ qualifications (copies) | |