

DEVIATION REGISTER 2015/2016 FINANCIAL YEAR- 3rd Quarter- January to March 2016										
#	DATE APPROVED	DEPARTMENT	PROJECT MANAGER	REASON FOR DEVIATION	MOTIVATION FOR DEVIATION	SUPPLIER/SERVICE PROVIDER	VALUE	Value-Added-Tax (VAT @ 14%)	AMOUNT	APPROVAL GRANTED BY
82	2016/01/07	Financial Services	Qhanqhiso Z	Exceptional case and it is impractical or impossible to follow the official procurement processes	SCM/FIN/21/2013 Disconnection of electricity and restriction of water services for a period of 3 years for Bitou Municipality, expired on the 30th of June 2015. A new Tender has recently been advertised and is due for award. It would be impractical for the Municipality to discontinue the service, as it is critical to the operations, with specific regard to the Credit Control Function.	<b>New Morning Construction</b>	R 91 228.07	R 12 771.93	R 104 000.00	Paulse AA
83	2016/01/11	Engineering Services	Harpestad P	Exceptional case and it is impractical or impossible to follow the official procurement processes	Bitou Municipality has a contract with George Electrical Re-winders to service and repair pumps and motors. After a pipe burst during June 2015 at waste pump station (PS19), all pumps and motors were flooded. Due to price schedule dispute between George Electrical Re-Winders and the Municipality an alternative service provider was appointed immediately to avoid a sewer spillage and a health risk to the environment. Due to the nature of the works it is impossible and impractical to obtain 3 quotations.	<b>Knysna Armature Winders</b>	R 67 757.00	R 9 485.98	R 77 242.98	Lötter FM
85	2016/01/11	Office of the Mayor	Van Rooyen M	Sole Supplier	The promotion of switching on of Christmas lights on the 16 December 2015 Reconciliation day event, by radio broadcast. To ensure greater community participation at the event, as pamphlets and/or posters will be less effective, radio will cover all communities of Bitou Municipality.	<b>Kouga FM</b>	R 6 720.00	R 940.80	R 7 660.80	Peters PH
86	2016/01/11	Financial Services	Daniels S	Exceptional case and it is impractical or impossible to follow the official procurement processes	The legal services department is in the process of starting a formal procurement process due to a tender that has expired as it is deemed impractical to cancel contracted services with Mosdell Pama & Cox, the deviation must be considered until tender has been awarded.	<b>Mosdell Pama &amp; Cox</b>	R 74 220.25	R 10 152.66	R 84 372.91	Paulse AA
87	2016/01/11	Financial Services	Daniels S	Exceptional case and it is impractical or impossible to follow the official procurement processes	The legal services department is in the process of starting a formal procurement process due to a tender that has expired as it is deemed impractical to cancel contracted services with Mosdell Pama & Cox, the deviation must be considered until tender has been awarded.	<b>Mosdell Pama &amp; Cox</b>	R 84 143.00	R 11 780.02	R 95 923.02	Paulse AA
88	2016/01/14	Strategic Services	Mapitiza K	Emergency	Geysers burst at Municipal house leased by I.E.C. Water is running through the ceiling and damaging the building. There is no water for toilet usage. Geysers are harmful to property and are also dangerous to life as hot water flows from the ceiling. An immediate repair was required and it was arranged with a local supplier. It is therefore required that the SCM Manager considers the deviation from the SCM Policy.	<b>TGM Plumbing Services</b>	R 7 437.26	R -	R 7 437.26	Peters PH
89	2016/01/26	Corporate Services	Cunningham V	Exceptional case and it is impractical or impossible to follow the official procurement processes	The Department of Local Government is funding the Commercial Mediation Training and has sourced the University of Cape Town to conduct the Training for all Municipal Professionals that want to attend the training. This is an exceptional case due to the fact that the Department of Local Government has already sourced the service provider: University of Cape Town and they are funding the Training	<b>University of Cape Town</b>	R 29 000.00	R -	R 29 000.00	Peters PH
90	2016/01/26	Corporate Services	Cunningham V	Exceptional case and it is impractical or impossible to follow the official procurement processes	The Department of Local Government is funding the Commercial Mediation Training and has sourced the University of Cape Town to conduct the Training for all Municipal Professionals that want to attend the training. This is an exceptional case due to the fact that the Department of Local Government has already sourced the service provider: University of Cape Town and they are funding the Training	<b>University of Cape Town</b>	R 29 000.00	R -	R 29 000.00	Peters PH
91	2016/02/01	Office of the Mayor	Dladla S	Sole Supplier	Registration fee for the attendance of Cllr Neville de Waal at the Municipal Sports Facilities Indaba of 2015 organised by the Sole supplier of the event.	<b>Taranisco Advisory</b>	R 2 990.00	R -	R 2 990.00	Peters PH

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93	2016/02/02	Strategic Services	Schliemann C	Exceptional case and it is impractical or impossible to follow the official procurement processes	Council decided to develop by-laws in order to govern the use of rivers in the municipal area. In order to ensure that the by-laws will withstand legal interpretation in a court of law if challenged, it had to be sent to a reputable legal firm for scrutiny, comment and recommendations. Hutchinson, Du Plessis, Robin & Stoloff were deemed to be the only suitable and experienced law firm in Plettenberg bay to review the by-law for compliance with all other legislation. Due to time constraints at the time, alternative quotations from other local firms could not be sourced or any formal process be followed.	Hutchinson, Du Plessis, Robin & Stoloff	R 87 719.30	R 12 280.70	R 100 000.00	Lötter FM
94	2016/02/08	Engineering Services	Haperstad P	Sole Supplier	The Emerson Mobrey MCU900 ultrasonic range of pump control systems are currently used by Bitou Municipality Water and Sewerage Pumpstations. Currently three (3) Mobreys are required at various pump stations, the current mobreys are malfunctioning due to age. Duplex Liquid Meters (Pty) Ltd, trading as DLM, is the Mobrey Sole Distributor in South Africa for all of the Mobrey branded Level and Steam range of products.	DLM	R 70 380.00	R 9 853.20	R 80 233.20	Lötter FM
95	2016/02/08	Engineering Services	Haperstad P	Sole Supplier	New O/H power line to transfer station materials. There was enough material available at the commencement of the power line testing, however when the power line design/layout was changed, a re-count of materials was not done and therefore resumed in a shortage that had to be sourced urgently. There were no stock at the time in stores and M.D.L Electrical, were the only supplier who could supply us with stock immediately so that the power line could be energised, for power to the transformer station so that testing could be done. Taking the above into consideration it is therefore currently impractical to obtain alternative quotations.	M.D.L Electrical	R 4 205.68	R 588.80	R 4 794.48	Peters PH
96	2016/02/09	Strategic Services	Siko M	Exceptional case and it is impractical or impossible to follow the official procurement processes	A Lease Agreement was entered into with Florina Place CC in respect of Unit 22 (Office Accommodation), for a period of 3 years commencing 1 July 2013. Granite Asset Management (Pty) Ltd is the appointed managing agent. The lease makes provision for an annual payment of Rental and Services. The amount includes the office Rental and an estimated Services account till the 30 June 2016.	Florina Place Plett	R 52 069.88	R 7 289.78	R 59 359.66	Lötter FM
98	2016/02/11	Strategic Services	Basson C	Sole Supplier	The Non-Directional Beacon at the Airport currently requires annual servicing and maintenance, in order to function optimally and to be in accordance with the Aviation Standards. The NDB was previously serviced by a different company who could not perform adequately. Due to the age of the equipment, there are a limited amount of service providers who can provide the service. Tellumat (Pty) Ltd has been sourced and identified as one, who can provide the service at a market related price, within budget and within the specified time.	Tellumat (Pty) Ltd	R 6 065.60	R 849.18	R 6 914.78	Friedman D
99	2016/02/12	Strategic Services	Basson C	Exceptional case and it is impractical or impossible to follow the official procurement processes	The procurement or Supply of Aviation Fuel stems from procurement processes followed before 2005, thus before the implementation of the formalised Supply Chain Management practices. Air BP and the Municipality subsequently, entered into an agreement to re-establish the supply of fuel and Avgas at the airport. BP SA, currently holds the environmental permits for the fuel bunds. It is deemed impractical and or impossible to summarily cancel the contracted services.	BP Southern Africa (Pty) Ltd	R 609 447.33	R 85 322.63	R 694 769.96	Friedman D
100	2016/02/20	Engineering Services	Tarentaal R	Sole Supplier	Bitou Municipality are currently making use of Endress & Hauser flow meters to monitor the flow at the purification plants. Endress & Hauser are the sole supplier and manufacturer of all Endress & Hauser Instrumentation and equipment in South Africa. It is therefore deemed impractical to obtain alternative quotations for the calibration.	Endress & Hauser	R 63 225.57	R 8 851.58	R 72 077.15	Lötter FM

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101	2016/02/22	Engineering Services	De Waal E	Sole Supplier	The laboratory uses Hach instrumentation and therefore needs the Hach reagents for analysis. Saints Agencies is the sole distributor of Hach products in the Southern Cape.	Sains Agencies	R 24 116.60	R 3 376.32	R 27 492.92	Peters PH
102	2016/02/22	Community Services	Ganga S	Sole Supplier	The Truvelo Pro Laser 3 is a speed checking device which was acquired by the municipality from Truvelo Manufactures. Truvelo is a specific supplier and service provider and subsequent maintenance, amendments or modifications by other suppliers or service providers are prohibited and restricted because of guarantee and legal requirements.	Truvelo Manufacturers (Pty) Ltd	R 4 230.74	R 592.30	R 4 823.04	Peters PH
103	2016/03/02	Strategic Services	Jansen L	Sole Supplier	Ignite is currently the official service provider to the municipality for the web-based performance management system and the service delivery and budget implementation plan. These services were delivered to the municipality after a tender process in 2010 and extension was given in 2012/2013 after receipt of grant funding PGWC/SDBIP. The contract has since expired, however the service provider is of critical importance to the municipality and its operations. The Strategies Services Department is currently in the process of initiating a formal tender process.	Ignite Advisory	R 210 331.01	R 29 446.34	R 239 777.35	Friedman D
105	2016/03/02	Financial Services	Daniels S	Exceptional case and it is impractical or impossible to follow the official procurement processes	Mosdell, Pama & Cox is contracted by Bitou Municipality to provide legal services which include the debt collection. The panel of attorney's tender has expired. The legal services department are currently in the process of initiating a formal procurement process. It is deemed impractical to cancel contracted services with Mosdell, Pama & Cox, the deviation must be considered until tender has been awarded. It is therefore recommended that the Municipal Manager considers the deviation from the SCM Policy	Mosdell Pama & Cox	R 114 486.93	R 779.73	R 115 266.66	Friedman D
106	2016/03/02	Financial Services	Daniels S	Exceptional case and it is impractical or impossible to follow the official procurement processes	Mosdell, Pama & Cox is contracted by Bitou Municipality to provide legal services which include the debt collection. The panel of attorney's tender has expired. The legal services department are currently in the process of initiating a formal procurement process. It is deemed impractical to cancel contracted services with Mosdell, Pama & Cox, the deviation must be considered until tender has been awarded. It is therefore recommended that the Municipal Manager considers the deviation from the SCM Policy	Mosdell Pama & Cox	R 51 623.16	R 6 969.52	R 58 592.68	Friedman D
107	2016/03/01	Engineering Services	Essa O	Exceptional case and it is impractical or impossible to follow the official procurement processes	The SACPCMP is a professional body established as per Act 48 of 2000 to protect the public. Mr Essa is a professional member of SACPCMP and the membership renewal is due for payment. This is a membership renewal and accordingly no procurement process could be followed.	SACPCMP	R 2 745.77	R 384.41	R 3 130.18	Peters PH
108	2016/03/01	Engineering Services	De Waal E	Sole Supplier	The laboratory uses Sartorius instrumentation and therefore needs the Sartorius reagents for analysis. National Separations (Pty) Ltd is the sole distributor of Sartorius products in South Africa.	National Separations (Pty) Ltd	R 14 663.25	R 2 052.86	R 16 716.11	Peters PH
109	2016/03/07	Engineering Services	Tarentaal R	Exceptional case and it is impractical or impossible to follow the official procurement processes	Bitou Municipality entered into an agreement with Railwood Furniture SA (Pty) Ltd to supply the community of Portion 22 farm 422 Harkerville with water at a rate of R25.00 per Kilolitre. Railwood Furniture SA (Pty) Ltd has sold farm 422, Portion 14 to KK Sand. To follow the normal procurement process will be impractical and un-economical. KK Sand will be providing water at a rate of R 24.00 per kilolitre, until 30 June 2016.	KK Sand	R 17 424.00	R 2 439.36	R 19 863.36	Peters PH

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110	2016/03/07	Engineering Services	Sunkar S	Exceptional case and it is impractical or impossible to follow the official procurement processes	Repair and Replacement of the Quad Bike clutch, via Strip and Quote process. The quad bike broke down over the December 2015 period. It was imperative that the Quad Bike be repaired immediately due to operational requirements. Corrective Action is currently being investigated and will be reported accordingly.	<b>BF Motorcycles</b>	R 11 330.00	R 1 586.20	R 12 916.20	Peters PH
111	2016/03/11	Financial Services	Memani M	Exceptional case and it is impractical or impossible to follow the official procurement processes	Bitou Municipality currently has a formal Insurance contract with AON South Africa (Pty) Ltd. Erasmus Panel beaters have been appointed by the Assessor to repair the respective municipal vehicles. The appointment was brought into question, as the lowest bidder has not necessarily been appointed with no specific reasons or motivation provided up front. Subsequent discussions have taken place between all stakeholders, and the way forward has been resolved.	<b>Erasmus Panelbeaters</b>	R 17 543.84	R 2 456.14	R 20 000.00	Friedman D
113	2016/03/11	Corporate Services	Croutz A	Exceptional case and it is impractical or impossible to follow the official procurement processes	ERF 21624 was acquired by the Municipality for the construction of a new municipal building. Consultants were initially appointed to conduct a feasibility study and report to Treasury on the financial viability and sustainability for the Municipality. Hutchinson, Du Plessis and Stoloff were appointed to obtain an urgent legal opinion, on the title deed conditions of ERF 21624 which in its current form, placed a time-limit on the town planning zoning conditions which had an impact on the possible construction of the new Municipal Offices on the site. Due process could not be followed as the legal opinion had to be obtained urgently, in order to avoid the possible withdrawal of funding from the Treasury.	<b>Hutchinson, Du Plessis, Robin &amp; Stoloff</b>	R 16 266.00	R 2 277.24	R 18 543.24	Peters PH
114	2016/03/11	Corporate Services	Croutz A	Exceptional case and it is impractical or impossible to follow the official procurement processes	Mosdell, Pama & Cox were instructed to attend to several matters on behalf of the Municipality. These matters are still pending before court or about to be brought before Court. It is therefore deemed impractical to cancel constructed services with Mosdell, Pama & Cox. It is therefore recommended that the Chief Financial Officer considers the deviation from the SCM Policy.	<b>Mosdell,Pama &amp; Cox</b>	R 45 648.40	R 6 390.78	R 52 039.18	Lötter FM
115	2016/03/11	Legal Services	Croutz A	Exceptional case and it is impractical or impossible to follow the official procurement processes	An arbitration award was obtained against Jan Calitz Family Trust in terms of a substantial amount became due and payable to the Municipality.Hutchinson, Du Plessis and Stoloff were instructed to attend to several matters on behalf of the Municipality on an urgent basis. It is therefore deemed impractical to cancel constructed services with Hutchinson, Du Plessis and Stoloff.	<b>Hutchinson, Du Plessis, Robin &amp; Stoloff</b>	R 6 575.00	R 920.50	R 7 495.50	Peters PH
116	2016/03/11	Legal Services	Croutz A	Exceptional case and it is impractical or impossible to follow the official procurement processes	Stadler and Swart Attorneys contracted by Bitou Municipality to provide legal services which include Checkers centre and The Dunes Resort for the following reasons: The Dunes's matter is still ongoing and they were instrumental in obtaining an arbitration award. Checkers centre, the application was brought by an objector for a review of the decision on the zoning of the property. It is deemed impractical to cancel constructed services with Stadler and Swart Attorneys.	<b>Stadler and Swart Attorneys</b>	R 27 197.08	R 3 807.59	R 31 004.67	Lötter FM

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117	2016/03/11	Office of the Mayor	Dladla S	Exceptional case and it is impractical or impossible to follow the official procurement processes	MM Entertainment & Events has been identified as the only Service provider in Plettenberg Bay, who can assist the Municipality in securing the services of a High Profile Professional Football Player and Football Development Officials for the upcoming Easter Mayoral Football Tournament. We have selected these respective High Profile officials and Professional Football Player based on their success stories, their ability to develop youth and to share their knowledge of Football with our Communities. The applicable Service provider will be responsible for booking the flights, accommodation and transport during the scheduled time. It would be impractical to follow an official process and is therefore requested that the Municipal Manager considers the deviation from the SCM Policy.	<b>MM Entertainment &amp; Events</b>	R 120 000.00	R -	R 120 000.00	Friedman D
118	2016/03/11	Community Services	Bower R	Exceptional case and it is impractical or impossible to follow the official procurement processes	Bitou Municipality went out on tender for the operation & transportation of waste to Mosselbay. The new waste facility is completed and test runs are currently being conducted with a possible opening date of middle March 2016. Waste is still being transported from the temporary facility at Robberg landfill site in open top containers. The tender process for a new service provider has not been completed and at this stage tender report indicates that no suitable candidates submitted bids based on the functionality criteria. A proposal has been submitted that the facility be run with internal staff and that the plant hire tender be utilised in the meantime.	<b>Bitou Civils cc</b>	R 628 557.89	R 87 998.11	R 716 556.00	Paulse AA
119	2016/03/17	Strategic Services	Jonas L	Exceptional case and it is impractical or impossible to follow the official procurement processes	The properties were evaluated for the development of new Local Economic Development initiatives, and encourage new investments in order to create new/more job opportunities. The LED Section was under the impression that the evaluation will form part of the SLA with DDP Valuers (Pty) Ltd contract SCM/01/2012/FIN. On further investigation, the LED Section was informed of the opposite. Due to the fact that the service was already delivered, there were no means of retracting the request to complete the evaluation.	<b>DDP Valuers (Pty) Ltd</b>	R 7 456.00	R 1 043.84	R 8 499.84	Peters PH
33							R 2 605 804.61	R 322 688.49	R 2 928 493.12	