

	BITOU MUNICIPALITY			
	QUOTATION NOTICE AND INVITATION TO QUOTE			
	ADVERTISED ON:	MUNICIPAL NOTICE BOARD; MUNICIPAL WEBSITE		
NOTICE NO:	45/2022	QUOTATION NO:	SCM/RFQ/2022/110COMM	
Tenders are hereby invited for:	Maintenance of Green Valley Public Library			
PUBLISHED DATE:	15 June 2022	CLOSING DATE:	22 June 2022	
CLOSING TIME	No later than 15H00 . Quotation will be opened immediately thereafter, in public at the Bitou Municipality, Supply Chain Management Unit, Shop 59, 2 nd Floor, Mellville's Corner, C/o Main & Marine Drive, Plettenberg Bay.			
AVAILABILITY OF QUOTATION DOCUMENTS:				
Quotation Documents will be available electronically at no charge from the following e-mail address: scmtenders@plett.gov.za .				
Printed copies of the Quotation Documents will be available from 12h00 on published date, Monday to Thursday from 07h30 until 16h30, Friday from 07h30 to 13h30, at Bitou Municipality: Supply Chain Management, Shop 59, 3rd Floor, Mellville's Corner, C/o Main & Marine Drive, Plettenberg Bay, at a non-refundable fee, payable to a cashier at Bitou Municipality Shop 54, 2nd Floor, Mellville's Corner, C/o Main & Marine Drive, Plettenberg Bay.		The fee may also be transferred via EFT (Bitou Municipality, Current Account – 372884709, Standard Bank, Plettenberg Bay, Branch Code - 050714). Proof of payment will be required upon collection of Quotation documents. Quotation Number to be used as payment reference with name of payee.		
Date Available:	15 June 2022	Non-refundable Fee:	R100.00	
QUOTATION SUBMISSION RULES:				
<ol style="list-style-type: none"> Quotations are to be completed in accordance with the conditions and Tender rules contained in the Quotation document. The Quotation Document & supporting documents must be placed in a sealed envelope and externally endorsed WITH: THE TENDER NUMBER; DESCRIPTION & CLOSING DATE OF THE TENDER. Quotation Documents must be deposited in the Quotation Box, at the Supply Chain Management Unit, Bitou Municipality, Shop 59, 2nd Floor, Mellville's Corner, C/o Main & Marine Drive, Plettenberg Bay. Quotations may only be submitted on the Quotation documentation issued by the Municipality. The Bitou Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept any tender, as it may deem expedient. Tenderers who are not yet registered are required to register on the Municipality's Accredited Supplier Database (CSD). Application forms are obtainable from the website https://secure.csd.gov.za. 				
Tenders shall be evaluated in terms of the Bitou Municipality Preferential Procurement Policy		Tenderers may claim preference points in terms of the 80/20 principle per their B-BBEE status level of contribution.		
Preferential Procurement Policy - Local Procurement		None		
CIDB Registration Required		1GB or Higher		
Site Meeting	Compulsory: Green Valley Library, Plettenberg Bay on Friday, 17 June 2022 at 10H00. Tenderers who arrive after 10H05 will not be allowed to join the clarification meeting.	Validity Period	60 Days	
ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:		ANY ENQUIRIES REGARDING THE TENDERING PROCEDURE MAY BE DIRECTED TO:		
Section:	Library Services	Section:	Supply Chain Management	
Contact Person:	Ms. T Twani	Contact Person:	Mr S Ntisana	
Tel:	044 501 3183	Tel:	e-mail Enquiries Only	
E-mail:	ttwani@plett.gov.za	E-mail:	scmtenders@plett.gov.za	